

# SAUGEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

# MINUTES

---

**MEETING:** Authority  
**DATE:** Thursday, May 26, 2016  
**TIME:** 7:00 pm  
**LOCATION:** Administration Office, Formosa

**CHAIR:** Luke Charbonneau

**MEMBERS PRESENT:** John Bell, Robert Buckle, Barbara Dobreen, Kevin Eccles,  
Brian Gamble, Wilf Gamble, Dan Gieruszak, Stewart Halliday, Steve McCabe

**MEMBERS ABSENT WITH REGRET:** Maureen Couture, Dan Kerr, Sue Paterson, Mike Smith, Andrew White

**OTHERS PRESENT:** Wayne Brohman, General Manager/Secretary-Treasurer  
Gary Senior, Sr. Manager, Flood Warning & Land Management  
Shannon Wood, Manager, Communications  
Les McKay, Manager, Information Technology  
Erik Downing, Manager, Environmental Planning & Regulations  
Michelle Gallant, Regulations Officer  
Janice Hagan, Recording Secretary  
Member of the Press

## CALL TO ORDER & CHAIR'S WELCOME

Chair Luke Charbonneau called the meeting to order at 7:00 pm.

### **1. Adoption of the Agenda**

A request to amend the agenda was moved by Dan Gieruszak, seconded by Steve McCabe, to include Planning & Regulations Policy Document, Consultant Hiring under New Business.

#### **MOTION #G16-49**

Moved by Barbara Dobreen

Seconded by Robert Buckle

THAT the agenda be adopted as amended.

**Carried**

**2. Declaration of Pecuniary Interest**

No persons declared a pecuniary interest relative to any item on the agenda.

**3. Minutes of the Authority Meeting – March 31, 2016**

**MOTION #G16-50**

Moved by Dan Gieruszak

Seconded by Stewart Halliday

THAT the minutes of the Authority meeting, held on March 31, 2016 be adopted as circulated.

**Carried**

**4. Presentations**

a. April Flood Event

Gary Senior gave a PowerPoint presentation to highlight the information in his April Flood Event report. He explained that the flooding which took place April 1<sup>st</sup>, 2016 in the Township of Chatsworth was caused by significant rainfall, not a snow melt. He reviewed the watershed conditions prior to the flood and the historical issues in the area. Gary provided information on SVCA's response to the event which was declared a State of Emergency by the Township of Chatsworth. Chair Charbonneau expressed gratitude to all SVCA staff and Mr. Senior as Lead, who put in extra time and effort during the flood event. This event has demonstrated why there is a Flood Warning program in place – to save lives and keep damage at a minimum.

b. Saugeen Bluffs Campground Update

Shannon Wood updated the Authority on progress of the Saugeen Bluffs Horse Campground. She told the members that of the nineteen recommendations in the Marketing Plan, thirteen have already been implemented. This includes the following:

- Eighteen horse corrals have been built on nine campsites
- The store has been renovated and is now being managed by a local grocer.
- Three bunkies and two camping trailers have been purchased and are available for rental
- The road sign has been re-designed and updated
- Social media sites have been created and are regularly updated with current news
- Wi-Fi has been installed in three locations on the campground
- The washroom counters in the shower building have been upgraded, and the interior/exterior of the buildings have been cleaned up.
- The Sutherland Centre has been updated and one room has been converted to a games room

Items yet to be completed include the construction of the horse event ring (in progress), and conversion of the wading pool into a splash pad. The services of a local septic company are available, rather than SVCA purchasing equipment.

**Authority Meeting – May 26, 2016**

The Authority members thanked Shannon for the amount of work that had gone into the implementation of the Saugeen Bluffs Marketing/Business plan in such a short amount of time. Chair Luke Charbonneau congratulated SVCA staff on the work completed so far. He would like to make sure that a letter of gratitude is sent from the Authority to the volunteers to thank them for all of their efforts.

Shannon Wood left the meeting at 8:17pm

c. File Tracking System update

Les McKay updated the Authority Members on the progress of the file tracking system that he is building for use by the Planning & Regulation staff. The new system will use the Access database program which Les demonstrated to the Members. Two part time staff are digitizing historical records, which will be incorporated into the new system. The system will be designed to access data from MPAC, however the data is often outdated. The Chair told SVCA staff the Members should be able to assist with a resolution to the problem. Les will be working towards having part of the file tracking system working in the next month.

A coffee break was called at 8:47pm.  
Les McKay left the meeting.

Chair Luke Charbonneau called the meeting back to order at 8:55pm.

**5. Matters arising from the Minutes**

a. Gay Lea Foods Co-Operative Ltd. Update

General Manager/Secretary-Treasurer Wayne Brohman told the Authority that he and Erik Downing, Manager, Environmental Planning & Regulations, had met with the Municipality of South Bruce on April 25<sup>th</sup> to discuss the option of a two-zone policy in Teeswater in order to give more options for expansion at the Gay Lea Foods plant. South Bruce has agreed to retain SVCA as the project manager in acquiring proposals for new mapping and has requested that an RFP be prepared. South Bruce Council has approved the terms of reference for the required new mapping. Mr. Buckle reported that Gay Lea Foods has agreed to pay half the cost up to \$20,000. He stressed the urgency in completing this project quickly.

**MOTION #G16-51**

Moved by Kevin Eccles

Seconded by Wilf Gamble

THAT, due to the urgent nature of the Teeswater flood plain mapping project, the Authority grants the Executive Committee authority to approve the Teeswater Flood Plain Mapping Project 2016; and further

THAT the Executive Committee is granted authority to approve the consultant and project cost for that project.

**Carried**

b. Huron Kinloss/Pine River Watershed

The GM/S-T reviewed the submitted report on the request by Authority Member Wilf Gamble, Deputy Mayor of the Twp of Huron-Kinloss, to transfer the jurisdiction of the Pine River Watershed from SVCA to MVCA. He explained that if this transfer were to take place, SVCA would have a reduction in the general levy amount from Huron/Kinloss of approximately \$94,000 which would see an increase in levy payments of 6% for the other 14 municipalities. After discussion the Members decided to table the discussion, until a motion is brought forward by Mr. Gamble.

**6. Correspondence**

- Copy of Letter from Mark Turner, Clerk, Municipality of West Grey, written to Prime Minister Justin Trudeau and to Premier Kathleen Wynne, regarding the Phragmites issue was **noted and filed**
- Letter from Eleanor McMahon, Parliamentary Assistant, MNRF, regarding the 2<sup>nd</sup> phase of the *Conservation Authorities Act* review. Mr. Brohman told the Authority that he plans to be in attendance at the next meeting on June 9<sup>th</sup>, 2016. Five priority areas for improvement have been identified for discussion which are presented on the MNRF website. This letter was **noted and filed.**
- Letter from Dave Burritt, Coordinator, Surface Water Monitoring Centre, MNRF, was **noted and filed.**
- Resolution from the Municipality of Brockton in reply to the South Bruce Community and Business Association, regarding response times to development requests and applications was **noted and filed.**
- Letter from the Township of Huron-Kinloss concerning the motion from the South Bruce Community and Business Association regarding SVCA response times to development requests and applications was **noted and filed.**

**7. Reports**

a. Finance Report

Wayne Brohman reviewed the highlights of the Finance Report.

**MOTION #G16-52**

Moved by John Bell

Seconded by Steve McCabe

THAT the Financial Report to March 31, 2016 be accepted as distributed and further;

THAT the Accounts Payable, totaling \$235,248.90 be approved as distributed.

**Carried**

b. Program Report

**MOTION #G16-53**

Moved by Dan Gieruszak

Seconded by Robert Buckle

THAT the Program Report be adopted as presented.

**Carried**

c. Planning and Regulations Action Items

The GM/S-T highlighted the updated items on this document. The Executive Committee brought forward their motion recommending that Planning Solutions (Karen Wianecki) be hired as the consultant to prepare the Planning & Regulations Policy document at the tendered amount of \$20,000 plus \$150/hr for public consultation. The Members desire to work closely with Planning Solutions to draft a plan that is not generic but is structured specifically to SVCA.

**MOTION #G16-54**

Moved by Dan Gieruszak

Seconded by Robert Buckle

THAT the Planning & Regulation Policy Development proposal received from Planning Solutions be accepted for the amount tendered; and further

THAT SVCA staff be directed to commence working with Planning Solutions on development of the Policy document.

**Carried**

d. Fish Stocking Report

Gary Senior reviewed the submitted Fish Stocking report. He assured the members that all Ontario laws regarding fishing were to be observed on Conservation Area lands and that enforcement is the responsibility of MNRF Conservation officers.

**MOTION #G16-55**

Moved by John Bell

Seconded by Stewart Halliday

THAT the Saugeen Valley Conservation Authority extends its appreciation to the Ministry of Natural Resources and Forestry for stocking fish at the Allan Park, Durham, and Bell's Lake Conservation Areas under the Urban Fishing Initiative.

**Carried**

Gary Senior left the meeting at 9:50pm.

e. Conservation Ontario Council Meeting

The GM/S-T reviewed the report regarding the Conservation Ontario Council meeting. He highlighted the discussion surrounding the Agricultural community and noted that Conservation Ontario is developing a guide to assist CA's in improved relationship with the Agricultural community in the area of issuing permits.

**8. New Business**

a. Agricultural Advisory Committee – Huron County, Wellington County, & Christian Farmers Federation

**MOTION #G16-56**

Moved by Robert Buckle

Seconded by Stewart Halliday

THAT Adam Garniss, Bob Zettel and Gord Flewwelling be appointed to the Agricultural Advisory Committee for 2016.

**Carried**

b. Environmental Bill of Rights Registry

The Authority members would like to defer discussion on this report until another meeting.

c. Valard Construction Sulphur Spring Lease

Wayne Brohman presented a map of the Sulphur Spring area showing the eight acre parcel of property that Valard Construction has leased from SVCA since 2009. Valard is requesting to extend the term for two to three more years. After discussion, the following motion was passed:

**MOTION #G16-57**

Moved by Wilf Gamble

Seconded by Brian Gamble

THAT SVCA staff be directed to enter into a three year lease arrangement with Valard Construction.

**9. Other Business**

a. Planning & Regulations Customer Service Survey Update

The GM/S-T reviewed the Survey results and pointed out that there have been 49 responses to date.

b. News Articles

The GM/S-T submitted articles from local newspapers regarding the SVCA for the purpose of keeping the Authority members up to date on current events. There were no questions related to the news articles.

A coffee break was called at 10:10pm.

Chair Luke Charbonneau called the meeting back to order at 10:15pm. Erik Downing and Michelle Gallant entered the meeting.

**10. Closed session – Violation Matter**

**MOTION #G16-58**

Moved by Steve McCabe

Seconded by Barbara Dobreen

THAT the Authority Members move to Closed Session, In Camera, to discuss a legal matter; and further

THAT Wayne Brohman, Erik Downing, Michelle Gallant and Janice Hagan remain in the meeting.

**Carried**

**MOTION #G16-62**

Moved by Steve McCabe

Seconded by Barbara Dobreen

THAT the Authority adjourn from closed Session, In camera, and rise and report.

**Carried**

Only those items identified on the agenda were discussed in Closed Session. There were no actions to report from the Closed Session, In Camera.

There being no further business, the meeting adjourned at 11:05 pm on motion of Dan Gieruszak.

---

Luke Charbonneau  
Chair

---

Janice Hagan  
Recording Secretary