

SAUGEEN VALLEY CONSERVATION AUTHORITY

MINUTES

Conservation through Cooperation

MEETING: Property & Parks Committee
DATE: Friday March 26, 2021
TIME: 1:00 p.m.
LOCATION: Sutherland Centre, Saugeen Bluffs Campground

CHAIR: Paul Allen

MEMBERS PRESENT: Maureen Couture, Cheryl Grace, Diana Rae, Bill Stewart
ABSENT: Don Murray, Mike Myatt, Sue Paterson

OTHERS PRESENT: Jennifer Stephens, General Manager/Secretary-Treasurer
Donna Lacey, Manager, Forestry & Lands
Janice Hagan, Recording Secretary

The meeting was called to order at 1:08 p.m.

Jennifer Stephens introduced Elijah Wilson, Superintendent, Saugeen Bluffs Campground. During the introductions, Elijah was queried about various capital projects required on site. He informed the committee that top priorities included upgrades to washroom facilities, and site hydro and water access.

1. Selection of Chair

Motion #PPC21-01

Moved by Cheryl Grace

Seconded by Bill Stewart

THAT the Property and Parks Committee appoint Paul Allen and Cheryl Grace to be Co-Chairs,

AND FURTHER THAT the Co-Chairs alternate the position at each meeting.

Carried

2. Adoption of the Agenda

Bill Stewart requested that a discussion on required capital projects be added to the agenda under New Business.

Motion #PPC21-02

Moved by Diana Rae

Seconded by Bill Stewart

THAT the agenda for the Property and Parks Committee meeting be adopted as amended.

Carried

3. Declaration of pecuniary interest

No persons declared a pecuniary interest relative to any item on the agenda.

4. Minutes of the Parks Committee Meeting – January 21, 2021

MOTION # PPC21-03

Moved by Cheryl Grace

Seconded by Maureen Couture

THAT the minutes of the Parks Committee meeting January 21, 2021 be approved as circulated.

Carried

5. Minutes of the Property and Building Committee Meeting – March 6, 2021

MOTION # PPC21-04

Moved by Cheryl Grace

Seconded by Bill Stewart

THAT the minutes of the Property and Building Committee meeting March 6, 2021 be approved as circulated.

Carried

6. Matters Arising from the Minutes

There were no matters arising from the minutes.

7. New Business

a. Terms of Reference

The proposed Terms of Reference for the newly amalgamated committee was presented by Jennifer Stephens and Donna Lacey. Several changes were recommended by the committee members, including the acquisition and disposition of properties and buildings.

After discussion, the following motion carried:

MOTION #PPC21-05

Moved by: Bill Stewart

Seconded by: Cheryl Grace

THAT the Property and Parks Committee recommends to the Board of Directors that the draft Terms of Reference be approved as amended.

Carried

b. Required Capital Projects

Upon request of the committee members, Donna Lacey noted various capital projects that are required. She noted that of the three SVCA campgrounds, the Bluffs historically had been the most neglected. The washrooms / shower rooms and privies require major renovations to be modernized and to meet accessibility codes. Donna noted that there is only one source of water on the property and a new well is required to meet daily requirements. Currently there is not enough water to service the splashpad. The existing hydro power load is insufficient and needs to be upgraded from the road.

The committee discussed possible funding opportunities including debentures and camper capital improvement fees.

After discussion, the committee passed the following motion:

MOTION #PPC21-06

Moved by: Maureen Couture

Seconded by: Bill Stewart

THAT the Property and Parks Committee recommends to the Board of Directors that staff receive quotations for a new well at the Bluffs Campground, and further

THAT the well be funded by the campground reserves.

Carried

8. Date of Next Meeting

The next meeting of the Property and Parks Committee will be July 6, 2021 10:00 a.m. and will be conducted at the Saugeen Bluffs Campground.

There being no further business the meeting adjourned at 2:30 p.m. on motion of Maureen Couture and Bill Stewart.

Paul Allen
Chair

Janice Hagan
Executive Assistant