

SAUGEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

MINUTES

MEETING: Board of Directors
DATE: Thursday, September 25, 2014
TIME: 1:00pm
LOCATION: Administration Office, Formosa

CHAIR: Bill Scriven

DIRECTORS PRESENT: Roland Anstett, Maureen Couture, Terry Fisk, Brian Gamble, Doug Gowanlock, Peter Hambly, Diane Huber, David Kell, Carl Zettel

DIRECTORS ABSENT, WITH REGRET: Glen Irwin, Mike Leggett

DIRECTORS ABSENT: John Eccles, Wilf Gamble, Dan Kerr

OTHERS PRESENT: Wayne Brohman, General Manager/Secretary-Treasurer
Laura Molson, Manager, Accounting

1. ADOPTION OF AGENDA

MOTION #G14-45

Moved by Roland Anstett
Seconded by Carl Zettel
THAT the agenda be adopted as presented.

Carried

2. DECLARATION OF PECUNIARY INTEREST

No persons declared a conflict of pecuniary interest relative to any item on the agenda.

3. MINUTES OF BOARD OF DIRECTORS MEETING – July 24, 2014

MOTION #G14-46

Moved by Doug Gowanlock

Seconded by Terry Fisk

THAT the minutes of the Board of Directors meeting, held on July 24, 2014, be adopted as circulated.

Carried

MINUTES OF BOARD OF DIRECTORS, CLOSED SESSION MEETING – July 24, 2014

MOTION #G14-47

Moved by Carl Zettel

Seconded by Brian Gamble

THAT the draft minutes of the Board of Directors Closed Session meeting, held on July 24, 2014, be received.

Carried

MINUTES OF EXECUTIVE COMMITTEE MEETING– September 3, 2014

MOTION #G14-48

Moved by Maureen Couture

Seconded by Brian Gamble

THAT the draft minutes of the Executive Committee meeting, held on September 3, 2014, be received.

Carried

MINUTES OF EXECUTIVE COMMITTEE CLOSED SESSION MEETING – September 3, 2014

MOTION #G14-49

Moved by Roland Anstett

Seconded by Doug Gowanlock

THAT the draft minutes of the Executive Committee closed session meeting, held on September 3, 2014, be received.

Carried

4. MATTERS ARISING FROM THE MINUTES

Township of Chatsworth- Road Request Update

Brian Gamble updated the committee as to the status of the road work which is currently being planned to address a visibility issue on a road in the Township of Chatsworth. On behalf of the Township of Chatsworth, he thanked Saugeen Conservation for their consideration in assisting with the project.

Bluffs Campground Update

The General Manager/Secretary-Treasurer provided a draft copy of a Request for Proposal regarding the eventual lease of the Saugeen Bluffs campground. The draft RFP includes suggestions made at the previous Board of Directors meeting. Further suggestions were made by the committee, many of which will be incorporated into the final document. The RFP is expected to be ready for distribution early October. The General Manager/Secretary-Treasurer indicated that the RFP will be sent to a campground owners organization for distribution to its members. The Board requested that an advertisement be placed in two local newspapers.

5. CORRESPONDENCE

Letter from Tom Brown regarding assistance provided to him by SVCA staff – noted and filed.

Letter from Bill Walker, MPP, thanking the Authority for providing a copy of the Annual report – noted and filed.

Letter from the County of Bruce regarding resolution passed at Bruce County Council meeting September 4, 2014 – to be discussed as part of Customer Relations, New Business.

6. REPORTS

Chairman

The Chair reminded the Board members of the proper chain of command, and specifically that they should be discussing items with the General Manager. The General Manager will then follow up with staff, rather than Directors contacting staff directly. It was noted this is the same way Council's would approach municipal staff.

Finance Report

MOTION #G14-50

Moved by Roland Anstett

Seconded by Doug Gowanlock

THAT the Financial Report to July 31, 2014, be accepted as distributed and further;

THAT the Accounts Payable, totaling \$457,904.10 for June, July, August and September 2014, be approved as distributed.

Carried

Program Report

MOTION #G14-51

Moved by Terry Fisk

Seconded by Brian Gamble

THAT the Program Report be adopted as presented, and further;

THAT the Permits as identified in Report #6b and dated September 25, 2014, be approved by the Board of Directors.

Carried

Formosa Property Tax Re-Assessment

The General Manager/Secretary-Treasurer spoke to this report, he gave a brief description of the process by which the Formosa Administration office was reassessed. The figures quoted in the report are the same as what was previously mentioned in the program report at the last meeting. The Board thanked him for his work on this issue.

7. NEW BUSINESS

2015 Budget

The GM/ST reviewed the 2015 draft budget and highlighted areas of interest included in the accompanying notes. There was discussion as to whether the outcome of the discussion on customer relations may impact the 2015 draft budget. As such it was decided not to move a motion concerning the budget until later in the meeting.

2015 Fee Schedule

The GM/ST presented the 2015 fee schedule. Clarification as to what one of the fees was requested. The GM/ST will ask the department manager and provide a response at the next Board meeting

MOTION #G14-52

Moved by Peter Hambly

Seconded by Carl Zettel

THAT the 2015 Fee Schedule, dated September 2014, be adopted as presented.

Carried

Roland Anstett left the meeting at this time.

Customer Relations-Closed Session, In Camera

Motion #G14-53

Moved by Maureen Couture

Seconded by Brian Gamble

THAT the the Board of Directors move to Closed Session, In Camera, to discuss identifiable individuals and further;

THAT Wayne Brohman and Laura Molson remain in the meeting.

Motion #G14-54

Moved by Peter Hambly

Seconded by Doug Gowanlock

THAT the Board of Directors adjourn from Closed Session, In Camera, and rise and report.

Carried

Only those items identified were discussed in Closed Session. There were no actions to report from the Closed Session, In Camera.

Motion #G14-55

Moved by Peter Hambly

Seconded by Carl Zettel

THAT the September 25, 2014 version of the 2015 draft Budget be approved in principle as presented, and further;

THAT staff be authorized to forward the Draft Budget to the Authority's watershed municipalities for a 30-day review.

Carried

Doug Gowanlock and Diane Huber voted against the motion.

Doug Gowanlock left the meeting at this time.

Further to the discussion on customer relations, it was decided that the General Manager/Secretary-Treasurer would use the input provided during the Closed Session, and incorporate that into a strategy for improvement.

Peter Hambly would like to see a reply to the correspondence from Bruce County by the next meeting.

9. FOR THE GOOD OF THE COMMITTEE REPORTS

With the upcoming municipal election scheduled in October there were varying views as to whether or not the Authority should proceed with the scheduled Board of Director's meeting on October 23rd. It was decided that this meeting would be at the discretion of the Chair, and that committee members be notified either way.

There being no further business, a motion to adjourn was moved by Peter Hambly at 4:30pm.

Bill Scriven
Chair

Laura Molson
Recording Secretary