

SAUGEEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

MINUTES

MEETING: Board of Directors
DATE: Friday, January 28, 2011
TIME: 1:00 pm
LOCATION: Resource Centre, Headquarters Conservation Area

CHAIR: Bill Scriven

DIRECTORS PRESENT: Roland Anstett, John Eccles, Brian Gamble, Doug Gowanlock, Peter Hambly, Glen Irwin, David Kell, Dan Kerr, Carl Zettel

DIRECTORS ABSENT, WITH REGRET: Luke Charbonneau, Ron Coristine, Jim Hanna, Mark MacKenzie

DIRECTORS ABSENT: Mike Leggett

OTHERS PRESENT: Gary Senior, Acting CAO
Dave Pybus, Senior Manager, Flood Forecasting & Land Management
Shannon Wood, Manager, Communications
Jo-Anne Harbinson, Manager, Water Resources & Stewardship
Jim Penner, Manager, Forestry
Donna Lacey, Forestry Technician
Laura Molson, Manager, Accounting
Bonnie Sherman, Executive Secretary
Members of the Press

1. ADOPTION OF AGENDA

The Foundation Report and the Royal Winter Fair Slide Show presentation were presented at the previous Annual General Meeting.

MOTION #G11-16

Moved by Doug Gowanlock
Seconded by Dan Kerr
THAT the agenda be adopted as amended.

Carried

2. DECLARATION OF PECUNIARY INTEREST

No person declared a conflict of pecuniary interest relative to any item on the agenda.

3. MINUTES OF BOARD OF DIRECTORS & BUDGET REVIEW MEETINGS
SEPTEMBER 30 & NOVEMBER 23, 2010 RESPECTIVELY

MOTION #G11-17

Moved by Peter Hambly

Seconded by Carl Zettel

THAT the minutes of the Board of Directors meeting, held on September 30, 2010 and the Budget Review meeting, held on November 23, 2010, be adopted as circulated.

Carried

4. MATTERS ARISING FROM THE MINUTES

2011 Fee Schedule Amendments

A copy of Report #4a, entitled 2011 Fee Schedule Amendment, is appended to the office copy of these minutes.

MOTION #G11-18

Moved by Peter Hambly

Seconded by Carl Zettel

THAT the 2011 Fee Schedule be amended according to the recommendations in Report #4a, dated January 21, 2011.

Carried

2011 Draft Budget

A copy of the 2011 Draft Budget is appended to the office copy of these minutes.

A brief discussion was held regarding the General Levy percentage increase. It was noted that the majority of the increase is the operating costs for the new Formosa facility, which account for approximately 3% of the General Levy increase. These costs will remain in subsequent years but will not appear as a new General Levy item.

At this time, the budget is still only draft and today's request is just to forward it on to the member municipalities for the required 30-day review period. There will be an opportunity, if necessary, for further discussion at the next Board meeting.

Staff was requested to provide Directors with a list of any pertinent facts and information regarding the budget in order to assist them with their presentations to their municipal Councils.

MOTION #G11-19

Moved by Roland Anstett

Seconded by Doug Gowanlock

THAT the January 21, 2011 version of the 2011 Draft Budget be approved in principle as presented, and further

THAT staff be authorized to forward the Draft Budget to its watershed municipalities for a 30 day review period.

Carried

5. CORRESPONDENCE

Town of Minto – motion appointing Mark MacKenzie as their representative to Saugeen Conservation from January 1, 2011 to December 31, 2013 – noted & filed

Town of Kincardine – verifying appointments of Ron Coristine and Mike Leggett as their representatives to Saugeen Conservation for 2011 – noted & filed

Town of Saugeen Shores - verifying appointments of Luke Charbonneau and Doug Gowanlock as their representatives to Saugeen Conservation for 2011 – noted & filed

Township of Wellington North - motion appointing Mark MacKenzie as their representative to Saugeen Conservation from January 1, 2011 to December 31, 2013 – noted & filed

Municipality of Arran-Elderslie – verifying the appointment of Dan Kerr as their representative to Saugeen Conservation for the 2010 to 2014 term of Council – noted & filed

Municipality of Grey Highlands – verifying the appointment of David Kell as their representative to Saugeen Conservation for 2011 – noted & filed

Municipality of Morris-Turnberry - verifying the appointment of Carl Zettel as their representative to Saugeen Conservation for 2011 – noted & filed

Town of Hanover - verifying the appointment of Peter Hambly as their representative to Saugeen Conservation from December 1, 2010 to November 30, 2012 - noted & filed

Township of Chatsworth - verifying the appointment of Brian Gamble as their representative to Saugeen Conservation from December 1, 2010 to November 30, 2014 – noted & filed

Township of Huron-Kinloss - verifying the appointment of Jim Hanna as their representative to Saugeen Conservation for 2011 – noted & filed

Municipality of Brockton – thank you for the Authority’s contribution to the “Brockton Doors Open” event, held on September 25, 2010 – noted & filed

Hydro One Networks Inc. – declining sponsorship assistance of the Authority’s new location in Formosa – noted & filed

Email from John Kraulis – expressing appreciation to staff, in particular Erik Downing, for his professional, informative and approachable manner during their recent property site inspection – comments have been forwarded on to appropriate staff members

Linda Jeffrey, Minister of Natural Resources – regarding offshore wind development in Lake Huron. The Ministry is currently reviewing its policy approach to offshore wind development and has posted a policy proposal to the Environmental Registry seeking public input on which areas should be constrained from offshore wind development. These comments, along with the Conservation Authority’s will assist with future policy direction with regard to offshore wind. – noted & filed

Email from Bonnie Fox, Manager, Policy & Planning, Conservation Ontario – News Release re Lake Huron Biodiversity Conservation Strategy – identifying five areas of high concern, based on their concentration of biodiversity coupled with threats – noted & filed

Email from Jane Lewington, Conservation Ontario – re CA’s partnership with Provincial government to assist in delivering the second phase of the drinking water stewardship program to protect municipal drinking water sources in Ontario – noted & filed

Lake Huron Centre for Coastal Conservation – 2010 Update Report/Newsletter – noted & filed

6. REPORTS

Chair & Conservation Ontario

No report was available from the Chair or Conservation Ontario at this time.

Finance Report

A copy of Report #6a, entitled Financial Reports, is appended to the office copy of these minutes.

MOTION #G11-20

Moved by Peter Hambly

Seconded by Roland Anstett

THAT the Financial Report to October 31, 2010 be accepted as distributed and further

THAT the Accounts Payable, totaling \$487,305.70 for September, October and November 2010 be approved for payment.

Carried

Program Report

A copy of Report #6b, entitled Program Report, is appended to the office copy of these minutes.

MOTION #G11-21

Moved by Dan Kerr

Seconded by Doug Gowanlock

THAT the Program Report be approved as presented, and further

THAT the Permits as identified in Report #6b Addendum and dated January 21, 2010, be approved by the Board of Directors.

Carried

Joint Health & Safety Committee Meeting Minutes – October 14, 2010

These minutes were provided to the Board of Directors for their information.

MOTION #G11-22

Moved by Carl Zettel

Seconded by David Kell

THAT the minutes of the Joint Health & Safety Committee meetings, held on October 14, 2010, be received.

Carried

Executive Committee Meeting Minutes – November 11, 2010

These minutes were provided to the Board of Directors for their information. Concern was expressed that the full Board of Directors do not have access to “Closed Session” discussions from Executive Committee meetings yet they are requested to approve the Executive Committee’s actions. Staff indicated they will report back at the next meeting with details on exactly what actions the Executive Committee is identified to perform. The Chair assured the directorship they will have as much input in issues as they are legally permitted.

MOTION #G11-23

Moved by John Eccles

Seconded by Carl Zettel

THAT the minutes of the Executive Committee meeting, held November 11, 2010, be received.

Carried

Joint Forestry Committee Meeting Minutes – November 25, 2010

These minutes were provided to the Board of Directors for their information.

MOTION #G11-24

Moved by Peter Hambly

Seconded by Dan Kerr

THAT the minutes of the Joint Forestry Committee meeting, held on November 25, 2010, be received.

Carried

7. NEW BUSINESS

New Name for Headquarters Conservation Area

A copy of Report #7a, entitled Renaming of Headquarters Conservation Area, is appended to the office copy of these minutes.

There appears to be some confusion in the public's view with the Hanover location still being identified as "Headquarters", now that the Authority headquarters/administration office has moved to Formosa.

MOTION #G11-25

Moved by Glen Irwin

Seconded by David Kell

THAT the Headquarters Conservation Area be renamed the Sulphur Spring Conservation Area, effective immediately.

Carried

Conservation Land Tax Program vs MFTIP – Preliminary Report

A copy of Report #7b, entitled Conservation Land Tax Incentive Program, is appended to the office copy of these minutes.

This report was provided to the Board of Directors as an update on the current revisions to this program and was for their information only at this time.

Pasture Farm Summary

A copy of Report #7c, entitled 2011 Pasture Farm Tender Results, is appended to the office copy of these minutes.

MOTION #G11-26

Moved by Peter Hambly

Seconded by Doug Gowanlock

THAT the staff report on the McBeath Pasture Farm rental be received.

Carried

OMB Appeal – Huron-Kinloss Zoning By-Law Update

A copy of Report #7d, entitled SVCA Appeal to the Ontario Municipal Board from Huron-Kinloss Zoning By-Law No. 2010-101, is appended to the office copy of these minutes.

MOTION #G11-27

Moved by Doug Gowanlock

Seconded by Roland Anstett

THAT the Saugeen Valley Conservation Authority shall appeal to the Ontario Municipal Board regarding the Township of Huron-Kinloss Zoning By-Law No. 2010-101, specifically regarding the new provision in Section 9.1 of By-Law No. 2001-87, and further

THAT Authority staff are authorized to retain the services of legal counsel for this appeal, and further

THAT should the Authority's concerns be resolved to the satisfaction of Authority staff, then the appeal may be withdrawn.

Carried

Formosa Project – Update

Gary Senior, Acting CAO, provided a brief update on the status of the Authority's move to Formosa. He noted that the actual physical move has now happened and staff is settling in well to their surroundings. The move was done entirely by the staff themselves and went extremely smoothly.

The construction of the addition is moving along nicely as well, with current preparations underway for the installation of the elevator. It is hoped that all construction will be finalized by the end of March.

Forest Festival – Slideshow Presentation

Donna Lacey, Forestry Technician, provided an informative slide show outlining the first annual Bruce Grey Forest Festival, held in October, 2010 at the Allan Park Conservation Area. This event, only the second of its kind to be held in Ontario, is a partnership between 17 different organizations, with Saugeen Conservation as the initiating agency. The Forest Festival was extremely well received by all in attendance, with the majority of the costs being bussing of the students to the area.

Many local businesses and organizations, including the Saugeen Authority, provided financial support, in-kind donations, and staffing for the event. Plans are already in the works for the 2011 Forest Festival.

2011 Meeting Schedule

A copy of Report #7e Revised, entitled 2011 Meeting Schedule, is appended to the office copy of these minutes.

MOTION #G11-28

Moved by Dan Kerr

Seconded by David Kell

THAT the proposed 2011 Meeting Schedule be approved as amended.

Carried

Appointment of Solicitors for 2011

MOTION #G11-29

Moved by Dan Kerr

Seconded by Glen Irwin

THAT Ross McLean and/or Peter Loucks be appointed solicitors to the Authority for the year 2011 for general operations, with the option to engage the services of other solicitors as necessary.

Carried

Appointment of Auditors for 2011

MOTION #G11-30

Moved by Peter Hambly

Seconded by Roland Anstett

THAT BDO in Walkerton be appointed auditors to the Authority for the year 2011.

Carried

Motion Approving the Actions of the Executive Committee for 2010

This motion is required by the Authority's auditors, and due to the fact that none of the previous Executive Committee members were available at the meeting, as well as the fact that the actions have already taken place, the Board of Directors approved the following motion:

MOTION #G11-31

Moved by Doug Gowanlock

Seconded by John Eccles

THAT the actions of the Executive Committee for 2010 be verified.

Carried

8. OTHER BUSINESS

Director Indemnification & Insurance

In response to a question from Chair, the Board of Directors was advised that the Conservation Authority carries insurance coverage for them. Staff will provide information on this insurance coverage at the next Board meeting.

There being no further business, the meeting adjourned at 3:05 pm on motion of Dan Kerr.

Bill Scriven
Chair

Bonnie Sherman
Executive Secretary