

# SAUGEEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

# MINUTES

**MEETING:** Board of Directors  
**DATE:** Thursday, December 12, 2013  
**TIME:** 1:00pm  
**LOCATION:** Administration Office, Formosa

**CHAIR:** Bill Scriven

**DIRECTORS PRESENT:** Roland Anstett, John Eccles, Terry Fisk, Brian Gamble, Wilf Gamble, Doug Gowanlock, Peter Hambly, Diane Huber, David Kell, Carl Zettel

**DIRECTORS ABSENT, WITH REGRET:** Ron Coristine, Glen Irwin, Dan Kerr, Mike Leggett

**OTHERS PRESENT:** Wayne Brohman, General Manager/Secretary-Treasurer  
Bonnie Sherman, Executive Secretary  
Members of the Press

1. ADOPTION OF AGENDA

**MOTION #G13-81**

Moved by Doug Gowanlock  
Seconded by Carl Zettel  
THAT the agenda be adopted as presented.

**Carried**

2. DECLARATION OF PECUNIARY INTEREST

No persons declared a conflict of pecuniary interest relative to any item on the agenda.

3. MINUTES OF BOARD OF DIRECTORS MEETING – October 24, 2013

**MOTION #G13-82**

Moved by Roland Anstett

Seconded by Peter Hambly

THAT the minutes of the Board of Directors meeting, held on October 24, 2013, be adopted as circulated.

**Carried**

4. MATTERS ARISING FROM THE MINUTES

2014 Budget

**MOTION #G13-83**

Moved by Peter Hambly

Seconded by David Kell

THAT the amount of \$1,556,884 be raised by General Levy in 2014, and further

THAT General Levy payments shall be due in two equal instalments on March 31 and June 30 and further

THAT late payments shall be subject to the Authority's normal late payment charge of 1.50% per month thereafter, and further

THAT, in accordance with Section 27(4) of the Conservation Authorities Act, R.S.O. 1990, the minimum sum that shall be levied against a participating municipality for administration costs shall be \$1,100.00.

A recorded vote was taken for this motion with the following results:

Arran-Elderslie	Dan Kerr	Absent
Brockton	Roland Anstett	Yea
Chatsworth	Brian Gamble	Yea
Grey-Highlands	David Kell	Yea
Hanover	Peter Hambly	Yea
Howick	Carl Zettel	Yea
Huron-Kinloss	Wilf Gamble	Yea
Kincardine	Ron Coristine	Absent
Kincardine	Mike Leggett	Absent
Minto	Terry Fisk	Absent (at time of vote)
Morris-Turnberry	Carl Zettel	Yea

Saugeen Shores	Doug Gowanlock	Yea
Saugeen Shores	Diane Huber	Yea
South Bruce	Carl Zettel	Nay
Southgate	Glen Irwin	Absent
Wellington North	Terry Fisk	Absent (at time of vote)
West Grey	Bill Scriven	Yea
West Grey	John Eccles	Yea

The result of the vote was 93.1 percent in favour. Therefore, Motion #G13-83 was **Carried.**

**MOTION #G13-84**

Moved by John Eccles

Seconded by Doug Gowanlock

THAT the Saugeen Valley Conservation Authority adopt the 2014 Total Budget as outlined in the document presented at the October 24, 2013 meeting, and further

THAT the Authority share of the costs will be raised through general revenues, reserves, donations, general surplus and special and general levies in accordance with the Conservation Authorities Act, and further

THAT the General Manager/Secretary-Treasurer is hereby authorized to forward levy notices to the member municipalities.

**Carried**

Terry Fisk joined the meeting at this time.

Source Water Protection – Regulation Enforcement

It is the position of the Board of Directors that enforcement of the Clean Water Act is a municipal responsibility.

**MOTION #G13-85**

Moved by Roland Anstett

Seconded by Terry Fisk

THAT Saugeen Valley Conservation Authority will not be accepting responsibility for enforcement of the regulations of the Clean Water Act, and further

THAT Saugeen Valley Conservation Authority will not be providing the services of a Risk Management Official, and further

THAT Saugeen Valley Conservation Authority's participation in the Source Water Protection Program will cease once full funding from the Province of Ontario ceases.

**Carried**

Property Donation-Powers Property, Glammis Bog – Update

**MOTION #G13-86**

Moved by Peter Hambly

Seconded by Wilf Gamble

THAT Saugeen Valley Conservation Authority agrees to accept the donation of land, known as Part Lots 31 & 32, Conc. 4, Pt 1, 2, & 6, Plan #3R375, former Township of Bruce, Municipality of Kincardine, and further

THAT the Authority will pay its own costs associated with this land transfer.

**Carried**

5. CORRESPONDENCE

Town of Hanover – motion approving the Authority’s 2014 draft budget – noted & filed

Dept. of Fisheries & Oceans – amendments to Fisheries Act and Conservation Authority partnership agreements – **Staff was instructed to provide clarification, at a future Board meeting, as to the effects this change will have on the Tile Drainage Act**

Lake Huron Centre for Coastal Conservation – letter enclosing their new position statement entitled “Extreme Water Levels on Lake Huron”

6. REPORTS

Chair & Conservation Ontario

The Chair has not attended any recent Conservation Ontario meetings, however, he has been discussing a number of Conservation Authority concerns with their new General Manager, Kim Gavine. Of particular concern is the high cost of Conservation Ontario’s annual levy to CA’s and what Authorities receive for that levy. He anticipates having some answers for the next Board of Directors meeting.

The Chair also noted he has visited, in the last six weeks, all the Authority properties except for Bell’s Lake Conservation Area. He noted that all properties appear to be, in his opinion, in generally good shape.

Finance Report

A copy of Report #6a, entitled Finance Report, is appended to the office copy of these minutes.

Concerns were expressed regarding the high cost of hydro expenses. Staff was requested to investigate any avenues to reduce these extreme costs and to report back to the Board at their February meeting. Staff was also instructed to investigate paying more accounts online, due to the upcoming increases in postal rates in 2014.

**MOTION #G13-87**

Moved by Peter Hambly

Seconded by Doug Gowanlock

THAT the Financial Report to October 31, 2013 be accepted as distributed, and further THAT the Accounts Payable, totaling \$237,465.12 for October and November 2013, be approved for payment.

**Carried**

Program Report

A copy of Report #6b, entitled Program Report, is appended to the office copy of these minutes.

**MOTION #G13-88**

Moved by Roland Anstett

Seconded by John Eccles

THAT the Program Report be adopted as presented.

**Carried**

Foundation Report

This report was provided to the Board of Directors for their information. It was noted by the Chair that Christmas in the Country was again a very successful event and he thanked all the staff and volunteers involved in making it such a success.

7. NEW BUSINESS

2014 Fee Schedule

A copy of Report #7a, entitled 2014 Fee Schedule, is appended to the office copy of these minutes.

Staff was instructed to investigate further the use of second refrigerators by seasonal campers at the campgrounds. It was felt that more regulation should be placed on the age of the fridges as well as collecting the fee for second refrigerators. Also it may be beneficial to educate the seasonal campers about reducing hydro usage. It was felt these changes would help decrease the cost of the campgrounds' hydro costs.

**MOTION #G13-89**

Moved by Doug Gowanlock

Seconded by Carl Zettel

THAT the 2014 Fee Schedule, dated December 12, 2013, be adopted as presented.

**Carried**

2014 Meeting Schedule

A copy of Report #7b, entitled 2014 Meeting Schedule, is appended to the office copy of these minutes.

Following a brief discussion regarding the scheduled meeting times for 2014, it was agreed that the meeting times remain the same. The May, July and October meetings will be held at 7:00pm. All the rest will be held at 1:00pm. A revised meeting schedule will be forwarded to all Directors as soon as possible.

**MOTION #G13-90**

Moved by Peter Hambly

Seconded by Terry Fisk

THAT the 2014 Meeting Schedule be adopted as amended.

**Carried**

Appointment of Solicitors for 2014

**MOTION #G13-91**

Moved by Roland Anstett

Seconded by Doug Gowanlock

THAT Ross McLean and/or Peter Loucks be appointed solicitors to the Authority for the year 2014 for general operations, with the option to engage the services of other solicitors as necessary.

**Carried**

Motion Approving Actions of Executive Committee for 2012

**MOTION #G13-92**

Moved by Peter Hambly

Seconded by Roland Anstett

THAT the actions of the Executive Committee for 2013 be verified.

**Carried**

8. OTHER BUSINESS

Proposed Revised Letterhead

The General Manager/Secretary-Treasurer proposed a change in the Authority's letterhead, removing the unused white column on the left side and adding all the municipal partners at the bottom. All Authority letterhead is produced electronically as needed and no paper letterhead is in stock at this time. The proposed changes were accepted by the Board of Directors.

Proposed Campground Leasing

A general discussion ensued regarding the possibility of leasing the Authority campgrounds, in particular, the Saugeen Bluffs Conservation Area. Staff was instructed to provide a detailed report to the Board of Directors at their meeting in February 2014, including a motion stating that the Board agrees with this process.

9. FOR THE GOOD OF THE COMMITTEE REPORTS

No matters were brought forward at this time.

The Chair thanked the Board of Directors for their co-operation over the past year.

There being no further business, the meeting adjourned at 2:35pm on motion of Peter Hambly.

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Bill Scriven  
Chair

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Bonnie Sherman  
Executive Secretary