

SAUGEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

MINUTES

MEETING: Authority
DATE: Thursday, March 31, 2016
TIME: 1:00 pm
LOCATION: Administration Office, Formosa

CHAIR: Luke Charbonneau

MEMBERS PRESENT: John Bell, Robert Buckle, Maureen Couture, Barbara Dobreen, Kevin Eccles, Brian Gamble, Wilf Gamble, Dan Gieruszak, Stewart Halliday, Dan Kerr, Sue Paterson, Mike Smith, Andrew White

MEMBERS ABSENT WITH REGRET: Steve McCabe

OTHERS PRESENT: John Bujold, Partner, Collins Barrow SGB LLP
Darren Ireland, Plant Manager, Gay Lea Foods Cooperative, Teeswater
Wayne Brohman, General Manager/Secretary-Treasurer
Laura Molson, Manager, Accounting
Erik Downing, Manager, Environmental Planning & Regulations
Candace Hamm, Environmental Planning Coordinator
Jim Penner, Manager, Forestry
Gary Senior, Sr. Manager, Flood Warning & Land Management
Shannon Wood, Manager, Communications
Janice Hagan, Recording Secretary
Members of the Public
Member of the Press

CALL TO ORDER & CHAIR'S WELCOME

Chair Luke Charbonneau called the meeting to order at 1:00 pm.

1. Adoption of the Agenda

MOTION #G16-34

Moved by Dan Kerr

Seconded by Kevin Eccles

THAT the agenda be adopted as amended.

Carried

2. Declaration of Pecuniary Interest

No persons declared a pecuniary interest relative to any item on the agenda.

3. Minutes of the Authority Meeting – February 25, 2016

MOTION #G16-35

Moved by Barbara Dobreen

Seconded by Dan Gieruszak

THAT the minutes of the Authority meeting, held on February 25, 2016 be adopted as circulated.

Carried

4. Presentations

a. 2015 Audited Financial Statement

John Bujold, Collins Barrow SGB LLP, presented the Audit Report for the 2015 financial statements. It is the opinion of Collins Barrow staff that the financial activities of SVCA are in accordance with the Canadian generally accepted accounting principles (GAAP) and that the financial statements present fairly, in all material respects, the financial position as at December 31, 2015. In the opinion of Collins Barrow staff, SVCA is in a positive financial position as it has adequate cash and net financial assets to meet its current obligations with no debt. Mr. Bujold thanked SVCA staff involved in the audit for their assistance and cooperation in completing the audit. The General Manager/Secretary-Treasurer thanked Mr. Bujold for executing the audit in an efficient manner.

MOTION #G16-36

Moved by Sue Paterson

Seconded by Maureen Couture

THAT the 2015 Audited Financial Statements, as prepared by Collins Barrow SGB LLP, of Walkerton, be adopted.

Carried

John Bujold and Laura Molson left the meeting at 1:15pm.

b. Gay Lea Foods Co-Operative Ltd.

Chair Luke Charbonneau introduced Darren Ireland, Plant Manager, Gay Lea Foods Co-Operative Ltd. Mr. Ireland provided a PowerPoint presentation in which he explained that Gay Lea is a company that is concerned with the economic viability of the community and in his opinion, the town of Teeswater would continue with a substantial decrease in population, and that many of the town's amenities would be slated for future closure should the expansion plan of Gay Lea Foods be declined. He presented his views regarding the company's current and possible future plant expansion plans. Mr. Ireland raised concerns including the use of old flood plain mapping and the relevance of the Hurricane Hazel flood standard. Mr. Ireland acknowledged that a permit application has not been submitted for the contemplated work. The members thanked Mr. Ireland for his presentation and resolved to work with Gay Lea Foods to settle the issues as presented.

MOTION #G16-37

Moved by Stuart Halliday

Seconded by Dan Kerr

THAT the Authority directs SVCA staff to work with Gay Lea Foods Co-Operative and the Municipality of South Bruce to facilitate the proposed Gay Lea project.

Amendment to motion:

Moved by Kevin Eccles

Seconded by John Bell

THAT the Authority directs SVCA staff to work with Gay Lea Foods Co-Operative and the Municipality of South Bruce to facilitate the proposed Gay Lea project; and further

THAT it be a number one priority of SVCA staff to get this done.

Carried

The Chair indicated that time constraints should not be put on SVCA staff, but that it is the responsibility of the Executive committee to move this issue forward.

A coffee break was called at 2:29pm.

Darren Ireland left the meeting.

Chair Luke Charbonneau called the meeting back to order at 2:42pm

5. Matters arising from the Minutes

a. Bluffs Campground Business/Marketing Plan

Shannon Wood gave a presentation on the Saugeen Bluffs Business/Marketing Plan and advised the Authority of several updates. Jim Penner has begun marking of 8.5km of trails for use by campers with horses. The event ring already has six events scheduled. It was suggested that rather than purchasing a honey wagon, local companies may be able to bid on sewage disposal and quotes are currently being collected. Wi-fi will be set up at the gatehouse, store and the Sutherland Centre. A donation of games tables for the Sutherland Centre's new games room has been made. Three 'bunkies' have been ordered from a local business at a cost of \$1400 each. The Authority members expressed their excitement regarding the Business/Marketing plan and thanked SVCA staff for their efforts and enthusiasm. Shannon was asked to provide an electronic copy of the full Business/Marketing plan to Authority Members.

Stewart Halliday left the meeting at 2:50pm.

b. Chatsworth Rd Issue

The GM/S-T reviewed the issues surrounding the Municipality of Chatsworth request to transfer an approximately 3.4 acre parcel of SVCA land for the purposes of solving a road visibility and safety matter. The Authority discussed the possibility of setting a precedent in the donation of land but it was pointed out that a complicating factor involved an encroachment of part of the road on SVCA property. After discussion, the Authority members made the following motion:

MOTION #G16-38

Moved by Dan Kerr

Seconded by Maureen Couture

THAT the GM/S-T arrange to transfer an approximately 1.51 hectare portion of Lot 69 Concession 2 EGR owned by SVCA to the Township of Chatsworth for road widening purposes at no cost; and further,

THAT that GM/S-T is to ensure that all costs associated with the land transfer including survey and legal fees are to be the responsibility of the Township of Chatsworth.

Carried

c. Staff Performance Reviews and Salary Grid Movement

The GM/S-T reviewed the Staff grid movement procedures, which is based on employee performance, and not on years of service. The Authority members discussed some opinions on best practices. The Chair said that more clarity is needed and would like this issue referred to the Executive committee.

d. Digital Elevation Modelling [DEM] Software

The report submitted by Rene Kleinecke was reviewed by the GM/S-T. After discussion, the Authority made the following motion:

MOTION #G16-39

Moved by Dan Gieruszak

Seconded by Maureen Couture

THAT staff be authorized to indicate the interest of SVCA to purchase the BAE software system under an Enterprise License Agreement and proceed with the purchase should the price be as indicated in the Softcopy Photogrammetry System report submitted to the Authority dated March 31, 2016; and further,

THAT staff pursue funding opportunities for the software purchase.

Carried

6. Correspondence

- Copy of Resolution 16-06-041 from the Corporation of the Municipality of Brockton regarding the Conservation Ontario Appeal Gilmore vs. Nottawasaga Valley CA was later discussed under agenda item 9c.
- Copy of Letter from Alan Barfoot, Warden, Grey County, written to Prime Minister Justin Trudeau and to Premier Kathleen Wynne, regarding the Phragmites issue was **noted and filed**.

7. Reports

a. Finance Report

Wayne Brohman reviewed the highlights of the Finance Report.

MOTION #G16-40

Moved by Barbara Dobreen

Seconded by John Bell

THAT the Financial Report to February 29, 2016 be accepted as distributed and further;

THAT the Accounts Payable, totaling \$314,393.15 be approved as distributed.

Carried

b. Program Report

It was noted that an addition to the Water Management & Stewardship Services report was the resignation of Ian McCormick, Agricultural Outreach Coordinator (GLASI program) as he has accepted another position. A replacement will be starting the first week of April.

MOTION #G16-41

Moved by Robert Buckle

Seconded by Dan Gieruszak

THAT the Program Report be adopted as presented.

Carried

c. Planning and Regulations Action Items

The GM/S-T highlighted the updated items on this document. It had been previously suggested by the Executive Committee that an outside policy writer be engaged to assist in the development of the Planning & Regulations Policy document therefore a contact list of potential consultants was being established. As well, the progress of the new File Tracking System was discussed. The Chair requested that the Members be updated by email in April in advance of the May 26th Authority meeting.

d. 2015 Annual Report

A preview of the 2015 Annual Report was handed out to each Member. The Chair congratulated SVCA staff for a job well done.

MOTION #G16-42

Moved by Robert Buckle

Seconded by Dan Gieruszak

THAT the 2015 Annual Report be accepted as presented and authorized for distribution.

Carried

8. New Business

a. Huron Kinloss: SVCA/MVCA

Wilf Gamble presented a letter addressed to Eleanor McMahon, MPP, requesting that the Township of Huron Kinloss transfer its SVCA jurisdiction to the MVCA since it is currently split 57% to 43%. He believes that there is difficulty in implementing Source Water protection under both Authorities which have differing policies. The GM/S-T noted that there is nothing in the current Conservation Act that would allow for a change of governing Authority. It was noted that only five of the Member Municipalities have SVCA as its sole Authority.

MOTION #G16-43

Moved by Barbara Dobreen

Seconded by Dan Gieruszak

THAT the Authority direct SVCA staff to bring a report on this matter to the next Authority meeting.

Carried

b. Agricultural Advisory Committee

The GM/S-T summarized the Agricultural Advisory Committee mandate and its responsibilities.

MOTION #G16-44

Moved by Robert Buckle

Seconded by Andrew White

THAT Wilf Gamble, John Bell, Mike Smith, Michael Ryan, Kevin Raszmann, Les Nichols, and Ken Bridge, be appointed to the Agricultural Advisory Committee for 2016.

Carried

c. Forestry Committee Minutes, 2015 Year End Report, 2016 Work Plan

MOTION #G16-45

Moved by Andrew White

Seconded by Brian Gamble

THAT SVCA Tender #SVCA-01-2016, submitted by Moggie Valley Timber, Holland Centre, in the amount of \$11,000 be accepted for the sale of standing timber.

Carried

MOTION #G16-46

Moved by Barbara Dobreen

Seconded by Wilf Gamble

THAT SVCA Tender #SVCA-02-2016, submitted by Liverance Lumber, Lion's Head, in the amount of \$46,426. Be accepted for the sale of standing timber; and further

THAT the remaining tender deposit cheque be returned immediately upon said acceptance.

Carried

MOTION #G16-47

Moved by Maureen Couture

Seconded by Robert Buckle

THAT the SVCA Tender #SVCA-03-2016, submitted by Moggie Valley Timber, Holland Centre, in the amount of \$29,000 be accepted for the sale of standing timber; and further

THAT the remaining tender deposit cheque be returned immediately upon said acceptance.

Carried

9. Other Business

a. Planning & Regulations Customer Service Survey Update

The GM/S-T reviewed the Survey results and pointed out that there is a 24% response rate.

b. Great Lakes Guardian Community funding application

It was noted that a motion was required to apply for funding for the Great Lakes Guardian Community Fund.

MOTION #G16-48

Moved by Maureen Couture

Seconded by Barbara Dobreen

THAT the General Manager/Secretary-Treasurer be authorized on behalf of Saugeen Valley Conservation Authority to enter into a Grant Funding Agreement with the Province of Ontario.

Carried

c. Gilmor vs NVCA update

The GM/S-T informed the Authority that NVCA has been granted leave to appeal the court decision. MNRF will be providing \$15,000 to fund the appeal and will seek leave to intervene. As well, the Ministry of the Attorney General is requesting leave to intervene and Conservation Ontario is seeking leave to be granted intervenor status.

d. News Articles

The GM/S-T submitted articles from local newspapers regarding the SVCA for the purpose of keeping the Authority members up to date on current events. There were no questions related to the news articles.

10. For the Good of the Committee Reports

- a. A news article on the front page of The Post, March 31, 2016, regarding the Maple Syrup Festival is good publicity for SVCF.
- b. It was noted that several Members had received reports of safety issues regarding dogs running at large on SVCA lands. It was discussed that this could be a major issue especially at the Bluffs as horses and dogs don't mix. An idea was brought forward to look into off-leash areas for dogs. The Chair would like this matter referred to the Parks committee.
- c. Concern was raised due to the lack of policies regarding the presentations of delegations at Authority meetings.

There being no further business, the meeting adjourned at 4:30 pm on motion of Maureen Couture.

Luke Charbonneau
Chair

Janice Hagan
Recording Secretary