

# SAUGEEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

# MINUTES

**MEETING:** Board of Directors  
**DATE:** Thursday, May 30, 2013  
**TIME:** 7:00pm  
**LOCATION:** Administration Office, Formosa

**CHAIR:** Bill Scriven

**DIRECTORS PRESENT:** Roland Anstett, Luke Charbonneau, John Eccles, Terry Fisk, Brian Gamble, Wilf Gamble, Peter Hambly, Glen Irwin, David Kell, Dan Kerr, Carl Zettel

**DIRECTORS ABSENT, WITH REGRET:** Ron Coristine, Doug Gowanlock, Mike Leggett

**OTHERS PRESENT:** Wayne Brohman, General Manager/Secretary-Treasurer  
Gary Senior, Sr. Manager, Environmental Planning & Regulations  
Don Smith, Sr. Manager, Water Resources  
Bonnie Sherman, Executive Secretary  
Kathi Maskell, Mayor, Town of Hanover  
Members of the Press

1. ADOPTION OF AGENDA

**MOTION #G13-35**

Moved by Dan Kerr  
Seconded by Luke Charbonneau  
THAT the agenda be adopted as presented.

**Carried**

2. DECLARATION OF PECUNIARY INTEREST

No persons declared a conflict of pecuniary interest relative to any item on the agenda.

3. MINUTES OF BOARD OF DIRECTORS MEETING

**MOTION #G13-36**

Moved by Roland Anstett

Seconded by Carl Zettel

THAT the minutes of the Board of Directors meeting, held on March 28, 2013, be adopted as circulated.

**Carried**

4. MATTERS ARISING FROM THE MINUTES

No matters arose from the previous minutes.

5. CORRESPONDENCE

Municipality of Kincardine – motion supporting Option 3 of the Canadian Food Inspection Agency in dealing with the emerald ash borer – noted & filed

Town of Saugeen Shores – motion supporting Option 3 of the Canadian Food Inspection Agency in dealing with the emerald ash borer – noted & filed

6. REPORTS

Chair & Conservation Ontario

The Chair noted that, since the last Board meeting, he had attended the Saugeen Valley Conservation Foundation's Annual Meeting. As well, the General Manager and Chair attended a meeting of Southgate Council. The next Conservation Ontario Council meeting is scheduled in the near future.

Finance Report

A copy of Report #6a, entitled Financial Reports, is appended to the office copy of these minutes.

**MOTION #G13-37**

Moved by Peter Hambly

Seconded by Dan Kerr

THAT the Financial Report to April 30, 2013 be accepted as distributed and further;

THAT the Accounts Payable, totaling \$415,723.98 for March and April 2013 be approved for payment.

**Carried**

Program Report

A copy of Report #6b, entitled Program Report, is appended to the office copy of these minutes.

**MOTION #G13-38**

Moved by John Eccles

Seconded by Roland Anstett

THAT the Program Report be adopted as presented, and further

THAT the Permits as identified in Report #6b and dated May 30, 2013 be approved by the Board of Directors.

**Carried**

Foundation Report

A copy of the Foundation Report, Report #6c, is appended to the office copy of these minutes.

Property & Building Committee Meeting

**MOTION #G13-39**

Moved by Luke Charbonneau

Seconded by Ron Coristine

THAT the draft minutes of the Property & Building Committee Meeting, held on May 9, 2013, be received.

**Carried**

**MOTION #G13-40**

Moved by Peter Hambly

Seconded by Roland Anstett

THAT Saugeen Conservation dispose of Part Lots 29 & 30, Concession 3 SDR, former Brant Township, Municipality of Brockton, known as the Old Hydro Dam property and being 64 acres in size, and further

THAT said disposal be realized by listing the property on the open real estate market, and further

THAT Saugeen Conservation apply to the Ministry of Natural Resources for approval, pursuant to Section 21(C) of the Conservation Authorities Act, RSO, 1990, and further

THAT this disposition will further the objectives of Saugeen Conservation.

**Carried**

**MOTION #G13-41**

Moved by Luke Charbonneau

Seconded by Dan Kerr

THAT Saugeen Conservation dispose of Part Lot 9, Saugeen Range WSR, RP 3R-8418 Part 2, former Saugeen Township, Municipality of Saugeen Shores, known as the Saugeen Bluffs CA house and being .95 acres in size, and further

THAT said disposal be realized by listing the property on the open real estate market, and further

THAT Saugeen Conservation apply to the Ministry of Natural Resources for approval, pursuant to Section 21(C) of the Conservation Authorities Act, RSO, 1990, and further

THAT this disposition will further the objectives of Saugeen Conservation.

**Carried**

7. NEW BUSINESS

Presentation – Health & Safety

Don Smith, Sr. Manager, Water Resources as well as Management Rep on the Authority's Health & Safety Committee, provided an extensive slide show presentation detailing the history of the Authority's Health & Safety Program and the safety audit completed by the Ministry of Labour. The information included a review of the policies and procedures established to date by the Health & Safety Committee, for compliance with the Ministry of Labour's requirements, as well as the ongoing work of the Committee to provide and encourage safety procedures, educate staff and document all workplace inspections, maintenance and staff training.

The Ministry of Labour is scheduled to redo its audit of the Authority on June 11 and the Health & Safety Committee feels confident that, this time around, the Authority will meet the Ministry's requirements and obtain the required passing grade of 75% or over.

The Directors agreed the presentation was very informative and well done and congratulated the Health & Safety Committee for their thorough commitment to staff safety.

P&H/Zettel-Fischer Contracting Ltd./Don Tedford Legal Matter

With the conclusion of this matter before the Justice of the Peace on May 15, 2013, staff is now in a position to update the full Board of Directors on the details of this case. Gary Senior, Sr. Manager, Environmental Planning & Regulations, provided a PowerPoint presentation detailing the events leading up to the final settlement. A summarized outline of this case is identified below.

- Parrish & Heimbecker Ltd. owned the property. Mr. & Mrs. Alan Heimbecker constructed two additions onto the existing building, and reconstructed the remainder. The building had been vacant except for a part being used as a P & H office. This resulted in a new residential dwelling with an improved office.
- The total area of the additions is 1,475 sq. ft., over three floors, and including decks and porches.
- The property is entirely within the SVCA's Regulated Area (flood plain). Construction and reconstruction proceeded without SVCA permission, contravening Ontario Regulation 169/06.
- The Town of Hanover Chief Building Official issued a municipal building permit, which also contravened Regulation 169/06.
- All parties knew permission was required, but work proceeded anyway.
- At no time throughout the whole proceedings did the owner apply for an SVCA permit.
- The SVCA laid charges against all three defendants.
- Construction was completed.
- A significant amount of pre-trial negotiations occurred and a settlement was achieved.
- Each defendant plead guilty in Provincial Offences Court, were convicted on one charge each, and fined. Also, changes are to be made to the property, and other remedies.
- Hanover shall pass a by-law rezoning the Property to allow for the additions and current use, and restricting the use of the basement to non-residential only.
- Hanover, its Chief Building Official and the SVCA have entered into a Memorandum of Understanding regarding the process by which any future applications for building permits involving lands regulated by the SVCA are to be managed.

Peter Hambly requested a copy of the presentation be forwarded to him and staff agreed to do so.

8. OTHER BUSINESS

Healthy Lake Huron

**MOTION #G13-42**

Moved by Peter Hambly

Seconded by Dan Kerr

WHEREAS implementing the Healthy Lake Huron project is critical to the agricultural and tourism economy of our region, and to the environmental protection of the south east shore of Lake Huron, the Board of Directors of the Saugeen Valley Conservation Authority endorses the implementation of the work identified in the five priority watersheds (Lambton Shores, Main Bayfield, Bayfield North, Glenn Garvey, Pine River), and further

THAT the Saugeen Valley Conservation Authority invites the Province of Ontario and Environment Canada to support this collaborative rural economic development effort and contribute to a sustainable future for our communities, and further

THAT the Saugeen Valley Conservation Authority respectively request the Province of Ontario and Environment Canada to contribute \$3.76 million a year for five years, for a total of \$18.8 million, to implement best management practices in the five priority subwatersheds along the south east shore of Lake Huron.

**Carried**

Sulphur Spring Conservation Area – Water Tap

A number of issues have arisen with the public water tap at the Sulphur Spring Conservation Area. It has been noted that a number of individuals are using this water supply to fill large tanks, leaving line ups of people waiting to fill their containers for drinking water. The tap has been found left running, thereby depleting the storage tanks and causing low or no water for the Authority's facilities or the rental house on the property. In the winter, the tap often freezes, thereby requiring staff time to repair or maintain the tap. A donation box is provided for the users to assist with the upkeep and ongoing maintenance of this facility, however, the amount of funds received by donation does not cover this usage and regular maintenance.

It was proposed to install a coin-operated water dispensing device in order to better regulate water use and cover costs of maintaining the tap. After lengthy discussion, the Directors agreed that a coin-operated dispensing device was not necessary and that a sign be erected suggesting that if donations do not increase for the water use, the tap will have to be shut down, and requesting users to contribute more towards the operating expenses.

Closed Session, In Camera

**MOTION G13-43**

Moved by Dan Kerr

Seconded by Terry Fisk

THAT the Board of Directors move to Closed Session, In Camera, to discuss personnel matters, and further THAT Wayne Brohman remain in the meeting.

**Carried**

**MOTION #G13-44**

Moved by Roland Anstett

Seconded by Brian Gamble

THAT the Board of Directors adjourn from Closed Session, In Camera, and rise and report.

**Carried**

Only those items identified on the agenda were discussed in Closed Session. There were no actions to report from the Closed Session, In Camera.

There being no further business, the meeting adjourned at 10:30pm on motion of Luke Charbonneau.

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Bill Scriven  
Chair

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Bonnie Sherman  
Executive Secretary