

SAUGEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

MINUTES

MEETING: Board of Directors Budget Review

DATE: Thursday, September 27, 2012

TIME: 1:00 pm

LOCATION: Administration Office, Formosa

CHAIR: Bill Scriven

DIRECTORS PRESENT: Roland Anstett, Luke Charbonneau, Ron Coristine, John Eccles, Brian Gamble, Jim Hanna, Peter Hambly, David Kell, Mike Leggett, Carl Zettel

DIRECTORS ABSENT: Doug Gowanlock, Glen Irwin, Dan Kerr

OTHERS PRESENT: Gary Senior, Interim Chief Administrative Officer
Dave Pybus, Sr. Manager, Flood Forecasting & Lands
Al Leach, Manager, Lands
Jim Penner, Manager, Forestry
Shannon Wood, Manager, Communications
Jo-Anne Harbinson, Manager, Water Programs & Stewardship
Don Smith, Project Manager, Source Water Protection
Laura Molson, Manager, Accounting
Bonnie Sherman, Executive Secretary
Members of the Press

1. ADOPTION OF AGENDA

Additions were made to the proposed agenda. Correspondence was added along with a Closed Session, In Camera session, following the Saugeen Parks Committee update.

MOTION #G12-73

Moved by Ron Coristine

Seconded by Jim Hanna

THAT the agenda be adopted as amended.

Carried

2. DECLARATION OF PECUNIARY INTEREST

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No persons declared a conflict of pecuniary interest relative to any item on the agenda.

3. NEW BUSINESS

Correspondence

Selection Committee – a letter from the individual who had been chosen to fill the position of General Manager/Secretary-Treasurer was read to the full Board. The letter thanked the Authority for their time and very generous offer but, after extensive deliberation, declined the position - The Selection Committee will meet at the end of today's meeting to discuss how to proceed from here.

A. D. Latornell Conference – Early Bird Registration

Directors were reminded to contact Bonnie Sherman by the end of the day or on Friday if they wish to register for the Latornell Conference, to be held in November. The early bird registration is October 1, 2012.

2013 BUDGET REVIEW

2013 Camping Fee Schedule

A copy of the proposed camping fee amendments for 2013 is appended to the office copy of these minutes.

MOTION #G12-74

Moved by Luke Charbonneau

Seconded by Mike Leggett

THAT the Board of Directors approve the proposed 2013 fee schedule for Saugeen Valley Conservation Authority's campground operations.

Carried

Saugeen Parks Committee – Update

A copy of the draft Saugeen Parks Committee Conference Call meeting minutes were provided to the full Board of Directors for their review.

MOTION #G12-75

Moved by Mike Leggett

Seconded by Luke Charbonneau

THAT the recommendations contained within the Saugeen Parks Committee Conference Call meeting minutes, dated September 19, 2012, be approved by the full Board of Directors.

Carried

The Saugeen Parks Committee was encouraged to investigate use of the Molok Waste Disposal Systems for use in the Authority's campgrounds.

2013 Budget Review

A copy of the proposed draft 2013 budget is appended to the office copy of these minutes.

Staff reviewed each Authority department's proposed budget for 2013 and highlighted any significant changes.

The proposed draft budget includes a 1.2% Cost of Living allowance increase but very few other increases or changes in programs. The majority of the increase in salaries is due to the fact that one staff member who was seconded to the Drinking Water Source Protection program is due to return to the Authority on January 1, as per a contract agreement.

To date, a surplus of approximately \$88,000 exists in the 2012 budget. This surplus has resulted from a number of issues, including the vacant CAO position.

The possibility exists, however, that should the Authority fail the next WSIB Safety Inspection in June, 2013, a fine of \$19,000 will be levied against the Authority. According to the initial audit results, documented staff training will be required to improve the Authority's scoring and avoid the penalty charge. It was suggested that professional staff training be provided, the cost of which be taken from the 2012 surplus.

MOTION #G12-76

Moved by Peter Hambly

Seconded by John Eccles

THAT Occupational Safety Group Inc. be engaged by the Authority to assist staff with Health & Safety training, at an estimated cost of \$7,000.00, and further
THAT the funds shall come from the 2012 budget surplus.

Carried

The Chair thanked the staff for all the work they put into compiling this budget.

Closed Session, In Camera

MOTION #G12-77

Moved by Luke Charbonneau

Seconded by Roland Anstett

THAT the Board of Directors move to Closed Session, In Camera, to discuss personal information about an identifiable individual, and further
THAT Gary Senior and Laura Molson remain in the meeting for the discussion.

Carried

MOTION #G12-78

Moved by Peter Hambly

Seconded by Luke Charbonneau

THAT the Board of Directors adjourn from Closed Session, In Camera, and return to open session.

Carried

No motions arose from Closed Session, In Camera. Only those items identified were discussed in Closed Session, In Camera.

There being no further business, the meeting adjourned at 4:18pm on motion of Mike Leggett.

Bill Scriven
Chair

Bonnie Sherman
Executive Secretary