

# SAUGEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

# MINUTES

**MEETING:** ANNUAL GENERAL MEETING  
**DATE:** FRIDAY, JANUARY 28, 2011  
**TIME:** 10:00am  
**LOCATION:** RESOURCE CENTRE, HEADQUARTERS CONSERVATION AREA

**CHAIR:** Doug Freiburger

**DIRECTORS PRESENT:** Roland Anstett, John Eccles, Brian Gamble, Doug Gowanlock, Peter Hambly, Glen Irwin, David Kell, Dan Kerr, Bill Scriven, Carl Zettel

**DIRECTORS ABSENT, WITH REGRET:** Luke Charbonneau, Ron Coristine, Jim Hanna, Mark MacKenzie

**DIRECTORS ABSENT:** Mike Leggett

**OTHERS PRESENT:** Dave Pybus, Senior Manager, Flood Warning & Land Mgt.  
Gary Senior, Senior Manager, Environmental Planning & Regulations  
Shannon Wood, Manager, Communications  
Jim Penner, Manager, Forestry  
Laura Molson, Manager, Accounting  
Bonnie Sherman, Executive Secretary  
Ed Moric, Chair, SVC Foundation  
Guests and Members of the Press

1. CALL TO ORDER & CHAIR'S WELCOME

The Chair called the meeting to order and welcomed everyone to the meeting.

2. ADOPTION OF AGENDA

**MOTION #G11-01**

Moved by Peter Hambly  
Seconded by Doug Gowanlock  
THAT the agenda be adopted as presented.

**Carried**

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3. MEETING NOTICE

**MOTION #G11-02**

Moved by Bill Scriven

Seconded by Roland Anstett

Notwithstanding Section 11 of Saugeen Conservation's Administration Resolutions, dated October, 2009 and amended March, 2010, and due to unforeseen circumstances,

BE IT RESOLVED THAT the notification given by phone to the Board of Directors on Monday, January 24, 2011 regarding the rescheduling of the 2011 Annual General Meeting to Friday, January 28, 2011 be deemed sufficient notice to hold the Annual General Meeting and the meeting is hereby duly constituted.

**Carried**

4. INTRODUCTION OF NEW DIRECTORS

The following new Directors to the Board of Saugeen Conservation were introduced and welcomed. Each Director was presented with an Authority lapel pin.

Roland Anstett	Municipality of Brockton
John Eccles	Municipality of West Grey
Brian Gamble	Township of Chatsworth
Doug Gowanlock	Town of Saugeen Shores
Glen Irwin	Township of Southgate
David Kell	Municipality of Grey Highlands
Dan Kerr	Municipality of Arran-Elderslie
Bill Scriven	Municipality of West Grey

Absent from the meeting were Ron Coristine, Town of Kincardine, Jim Hanna, Township of Huron-Kinloss and Mike Leggett, Town of Kincardine.

5. INTRODUCTION OF GUESTS

The Chair introduced Mike Smith, Warden of Bruce County and Mayor of Saugeen Shores. Mr. Smith brought greetings on behalf of the County of Bruce, as well as the Town of Saugeen Shores, and congratulated the new Board of Directors. He wished the Authority luck in its new facility in Formosa. Kathi Maskell, Mayor of the Town of Hanover and representing the Grey County Warden Arlene Wright, brought greetings from the Warden and the County of Grey. Mrs. Maskell also congratulated the Authority on its new facility as well as thanked the staff for the work they do to protect the watershed.

Kevin Eccles, Mayor of the Municipality of West Grey, brought greetings from his municipality and thanked the Board for the invitation to attend. He thanked the Board of Directors and staff for their tireless work keeping the watershed healthy, safe and clean.

John Cottrill, CAO of the Grey Sauble Conservation Authority, was introduced to the directorship. He expressed his pleasure at the invitation to attend today's meeting and acknowledged the long standing working relationship between the two Conservation Authorities. He will do his best to see that that relationship continues.

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Wilf Gamble, Chair of the Maitland Valley Conservation Authority, brought greetings from his Authority and wished the Saugeen all the best in 2011.

Foundation Chair Ed Moric was introduced.

A number of individuals sent their regrets at not being able to attend but expressed their best wishes for a successful meeting, including Bill Murdoch, M.P.P., Bruce-Grey-Owen Sound Riding, Ted Arnott, M.P.P., Wellington-Halton Hills Riding, Mark Shoreman, District Manager, Ministry of Natural Resources, Midhurst, Mike Traynor, Chair, Drinking Water Source Protection Committee, and Dan Gieruszak, retiring Authority Director.

6. DECLARATION OF PECUNIARY INTEREST

No person declared a conflict of interest relative to any item on the agenda.

7. APPOINTMENT OF ACTING CAO

A report was presented to the Board of Directors regarding the need to appoint an Acting Chief Administrative Officer, in the absence of Jim Coffey, due to health issues. A copy of this report is attached to these minutes.

**MOTION #G11-03**

Moved by Roland Anstett

Seconded by Peter Hambly

THAT, in the absence of Jim Coffey, Chief Administrative Officer (CAO), Gary Senior be appointed Acting CAO for Saugeen Conservation, until such time as the CAO returns to full-time duty, and further

THAT, in accordance with Section 25.04 of the SVCA Personnel Policy, the Acting CAO shall receive remuneration for this temporary promotion.

**Carried**

8. CHAIR'S ADDRESS

Chair Doug Freiburger welcomed everyone to the Saugeen's 61<sup>st</sup> Annual Meeting. He highlighted some of the Authority's accomplishments over the past year, including the completion of the Authority's new Strategic Plan, finalization of the purchase and move to the new Administration Building in Formosa, and the huge success of the Authority's 2010 tree planting program. The planting of approximately 250,000 trees makes 2010 one of the highest spring planting seasons ever.

Also significant in 2010 was the overwhelming interest in the Authority's 2008 International Plowing Match display that was requested for use at a number of high profile events, including the 2010 International Plowing Match in St. Thomas as well as the Royal Winter Fair in Toronto. Hundreds of thousands of visitors viewed this well-received display during the week-long Royal Winter Fair.

Working towards improving its green footprint and improve efficiency, the Authority converted paper files to electronic files during the summer, hiring two students to work with staff to convert the paper files. At this time, virtually the entire accounting department is now digital and, over the next few years, the rest of the departments will become digitized, significantly increasing efficiency to better serve the public.

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The Drinking Water Source Protection Committee submitted its Assessment Report to the Minister of the Environment for approval. The Committee is currently completing additional updates and is in the initial stages of developing the Source Protection Plan.

As his final year as Chair, as well as a Director on the Authority, Mr. Freiburger stated it had been an honour and a pleasure to serve as the Authority's Chair and offered a few thoughts to the new Directors. He noted he became a believer in the work of the Authority and hoped that his efforts for improvements and enhancements have been positive. He urged the new Directors to give themselves time to understand the critical nature of the work involved in watershed management and to consider the long term impacts their decisions will make. He urged them to trust the staff and the committees to bring forward the best information possible for them to make sound decisions. As policy makers they need to be comfortable with the information upon which they base their decisions so that the execution of policies is enforceable and defensible.

### 9. PRESENTATIONS TO RETIRING DIRECTORS

The Chair presented Certificates of Appreciation to the retiring Directors.

Anne Eadie, representing the Township of Huron-Kinloss, noted it had been a privilege to serve as a Director and it is with a heavy heart that she is leaving. She thanked the staff for their dedication to the work, by going above and beyond the call of duty. Mrs. Eadie stressed that one of the recommendations from the recently approved Strategic Plan was to increase stewardship and she hopes this becomes a reality through the new Board of Directors. She wished the new Board all the best in their new positions.

Ron Hewitt, representing the Town of Kincardine, noted it was an honour and a pleasure to sit on this Board and echoed Anne's comments regarding the dedicated staff, especially under the difficult working conditions in the old facility. He congratulated the new Board and wished them all the best.

Gord Campbell, representing the Town of Kincardine, noted that staff is one of the most important parts of any organization and that this Authority has one of the best. The Board of Directors and staff were a great group to work with. He congratulated the new Board and wished them the best.

Jack Riley, representing the Township of Arran-Elderslie, was pleased with the fallout the Authority has enjoyed through their display at the 2008 International Plowing Match, of which he was the Chairman. Mr. Riley congratulated the new Board of Directors and wished them well.

Tom Kuglin, representing the Township of Chatsworth, noted that, during his tenure on the Board, many good changes were made, including the purchase of the new office facility in Formosa.

Manley Risk, representing the Municipality of Grey Highlands, expressed his gratitude to the Authority staff and noted that he has learned a great deal during his tenure with the Saugeen Authority. He congratulated the new Board of Directors and wished them well.

John Bell, representing the Municipality of West Grey, noted he has enjoyed his tenure on the Board of Directors but noted the new Board's task is a daunting one. However, he believes the new Board will make the best decisions possible.

Dan Gieruszak, representing the Municipality of Brockton, Dan Sullivan, representing the Municipality of West Grey, and Ralph Winslade, representing the Township of Southgate, were unable to attend the meeting but had expressed their best wishes to the new Board of Directors and all the best to the Authority in the future. Their Certificates will be delivered to them in the near future.

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10. SERVICE AWARDS – PRESENTATIONS

A number of retiring Directors were presented with service awards.

Gord Campbell	5 years service
Anne Eadie	5 years service
Peter Hambly	5.5 years service
Jack Riley	5 years service

11. ELECTION OF OFFICERS

Election of Chair

The Chair vacated the chair in favour of John Cottrill, who conducted the elections.

Mr. Cottrill declared all offices vacant and called for a motion to appoint two scrutineers, in the event of an election count.

**MOTION #G11-04**

Moved by John Eccles

Seconded by Doug Gowanlock

THAT Kevin Eccles and John Bell be appointed as scrutineers for the election of officers.

**Carried**

Mr. Cottrill then called for nominations for the position of Chair for 2011. Peter Hambly nominated Roland Anstett for the position of Chair. Dan Kerr nominated Bill Scriven for the position of Chair. No further nominations were received. Messrs. Anstett and Scriven indicated they would let their names stand for election.

**MOTION #G11-05**

Moved by Dan Kerr

Seconded by Glen Irwin

THAT the nominations for the position of Chair of the Saugeen Valley Conservation Authority be closed.

**Carried**

Both nominees were provided the opportunity to speak towards their nominations. Mr. Scriven outlined a number of his past positions and accomplishments and noted that he believes in being direct and completely transparent. He believes the duty of the Board of Directors is to develop and formulate policy and that the function of government is to help people. Mr. Scriven also believes all Directors should have input and that the Executive Committee should bring serious matters to the full Board of Directors. He noted he is a negotiator and believes in information, not confrontation. One of his main objectives as Chair would be to accelerate the five year Strategic Plan.

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Mr. Anstett noted he is returning to the Board of Directors following a three year absence. He has spent many years as an Authority Director and most recently served as the Authority's 1<sup>st</sup> Vice Chair prior to his absence. He enjoyed his previous tenure on the Board and wishes to continue to work with the Directors and staff as the Authority moves to its new facility. Mr. Anstett also indicated he would work to fulfill the goals identified in the Authority's Strategic Plan.

A vote by secret ballot was held with Bill Scriven being announced as the successful nominee.

**MOTION #G11-06**

Moved by Dan Kerr

Seconded by John Eccles

THAT Bill Scriven be appointed Chair of the Saugeen Valley Conservation Authority for the year 2011.

**Carried**

Election of 1<sup>st</sup> Vice-Chair

Mr. Cottrill called for nominations for the position of 1<sup>st</sup> Vice-Chair for 2011. Carl Zettel nominated Peter Hambly for the position of 1<sup>st</sup> Vice-Chair. No further nominations were received. Mr. Hambly indicated he would let his name stand for the position of 1<sup>st</sup> Vice Chair.

**MOTION #G11-07**

Moved by Bill Scriven

Seconded by Glen Irwin

THAT the nominations for the position of 1<sup>st</sup> Vice-Chair of the Saugeen Valley Conservation Authority be closed.

**Carried**

**MOTION #G11-08**

Moved by Dan Kerr

Seconded by Brian Gamble

THAT Peter Hambly be appointed 1<sup>st</sup> Vice Chair of the Saugeen Valley Conservation Authority for the year 2011, by acclamation.

**Carried**

Election of 2<sup>nd</sup> Vice-Chair

Mr. Cottrill called for nominations for the position of 2<sup>nd</sup> Vice-Chair for 2011. Bill Scriven nominated Ron Coristine for the position of 2<sup>nd</sup> Vice Chair. Roland Anstett nominated Carl Zettel for the position of 2<sup>nd</sup> Vice Chair. No further nominations were received. Mr. Zettel agreed to let his name stand for the position of 2<sup>nd</sup> Vice Chair. A letter submitted by Mr. Coristine was read indicating his wish to let his name stand for the position of 2<sup>nd</sup> Vice Chair.

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**MOTION #G11-09**

Moved by Peter Hambly

Seconded by Roland Anstett

THAT the nominations for the position of 2<sup>nd</sup> Vice Chair of the Saugeen Valley Conservation Authority be closed.

**Carried**

Ron Coristine was unable to attend the meeting due to a previous commitment but he had submitted a letter indicating his interest in standing for the position of 2<sup>nd</sup> Vice Chair, should he be nominated. In his letter, which was read to the Board of Directors, Mr. Coristine indicated his interest to stand is based on his beliefs regarding governance, his dedication to the public sector and his extensive experience in strategic planning, financial management and decision-making processes. He indicated he would work for an Executive that acts on behalf of the Board and within limits delegated by the Board. He believes in good stewardship to ensure that waterways, soils and forests serve the needs of farmers, families and visitors to the watershed.

Carl Zettel noted this is his second term on the Conservation Authority. Mr. Zettel stated he has always taken the lead in his municipality with regard to environmental issues. He is currently Deputy Mayor of the Township of South Bruce and believes in being straight forward and blunt. The Authority's Strategic Plan recommended producing municipal report cards for the Authority and Mr. Zettel would, if elected, strongly pursue this concept.

A vote by secret ballot was held with Carl Zettel being announced as the successful nominee.

**MOTION #G11-10**

Moved by Roland Anstett

Seconded by Doug Gowanlock

THAT Carl Zettel be appointed 2<sup>nd</sup> Vice Chair of the Saugeen Valley Conservation Authority for the year 2011.

**Carried**

Election to the Position of Past Chair

With Chair Freiburger not reappointed to the Board of Directors for 2011, the position of Past Chair on the Executive Committee remains vacant.

Mr. Cottrill called for nominations to fill the position of Past Chair for 2011. Doug Gowanlock nominated Luke Charbonneau to fill the position of Past Chair. Peter Hambly nominated Roland Anstett to fill the position of Past Chair. No further nominations were received. Mr. Anstett indicated he would let his name stand for the position of Past Chair. An email was received from Mr. Charbonneau, and read to the Board of Directors, indicating he would let his name stand for the position of Past Chair.

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**MOTION #G11-11**

Moved by Peter Hambly

Seconded by Dan Kerr

THAT the nominations to fill the position of Past Chair of the Saugeen Valley Conservation Authority be closed.

**Carried**

Luke Charbonneau was unable to attend the meeting, due to a prior commitment, but emailed a letter indicating his desire to run for the position of Past Chair, should he be nominated. Mr. Charbonneau's email was read to the Board of Directors. He indicated his years of experience on the SVCA Board of Directors has left him with strong insights into the operation of the Authority and he would appreciate the opportunity to help lead the Authority over the next year as the Board works to implement the recommendations of the Strategic Plan to improve service to local residents and member municipalities.

Roland Anstett declined to speak to his nomination and referred to his previous nomination comments.

A vote by secret ballot was held with Luke Charbonneau being announced as the successful nominee.

**MOTION #G11-12**

Moved by Bill Scriven

Seconded by Doug Gowanlock

THAT Luke Charbonneau be appointed to the position of Past Chair of the Saugeen Valley Conservation Authority for the year 2011.

**Carried**

**MOTION #G11-13**

Moved by John Eccles

Seconded by Carl Zettel

THAT the ballots be destroyed.

**Carried**

The newly appointed Chair, Bill Scriven, assumed the Chair. Mr. Scriven thanked the Board of Directors for their confidence in appointing him Chair and stated he looks forward to working with the Board as well as staff on the issues facing Conservation Authorities today.

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12. NEW BUSINESS

**MOTION #G11-14**

Moved by Peter Hambly

Seconded by Glen Irwin

THAT the appointments to the Forestry Committee and the Property & Building Committee be deferred to the next meeting to allow for more of the Directors to be in attendance.

**Carried**

13. FREEDOM OF INFORMATION

**MOTION #G11-15**

Moved by Roland Anstett

Seconded by Peter Hambly

THAT the SVCA Board of Directors give their permission for printing of their names, addresses, email addresses and telephone numbers in accordance with the Freedom of Information and Protection of Privacy Act.

**Carried**

14. OTHER BUSINESS

Presentation to Retiring Chairman

Former Chair Doug Freiburger was presented with a Certificate of Appreciation along with an engraved ceremonial gavel in honour of his years of service as a Director and, most recently, as Chair of Saugeen Authority. Mr. Freiburger also received a 10 year Service Award.

Mr. Freiburger thanked the Authority and commented that he felt the Authority's staff is irreplaceable and that you could not find a more dedicated group. He wished the new Board of Directors success with the challenges they face in the future.

With time remaining prior to the arrival of the catered luncheon, the Board of Directors agreed to move up a number of items from the afternoon business meeting agenda, to fill in the time span.

Foundation Report

Ed Moric, Chair of the Saugeen Valley Conservation Foundation, congratulated the new Directors on their appointments. Mr. Moric briefly explained the function of the Foundation, being the fundraising arm of the Authority, and described a number of the major events they host, in conjunction with the Authority. He noted he looks forward to working with the new group of Directors in the coming months.

Royal Winter Fair – Presentation

Shannon Wood, Manager, Communications, presented a brief slideshow and overview of the Authority's display at the Royal Winter Fair.

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There being no further business, the meeting adjourned at 11:50am on motion of Peter Hambly.

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Bill Scriven  
Chair

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Bonnie Sherman  
Executive Secretary