

# SAUGEEN VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

# MINUTES

**MEETING:** Authority Annual Meeting  
**DATE:** Tuesday, January 15, 2019  
**TIME:** 1:00 p.m.  
**LOCATION:** Administration Office, Formosa

**CHAIR:** Dan Gieruszak

**MEMBERS PRESENT:** Paul Allen, Maureen Couture, Mark Davis, Barbara Dobreen, Mark Goetz, Cheryl Grace, Tom Hutchinson, Steve McCabe, Don Murray, Mike Myatt, Sue Paterson, Bill Stewart

**ABSENT WITH REGRETS:** Diana Rae, Christine Robinson

**OTHERS PRESENT:** Luke Charbonneau, Honourable Mayor, Saugeen Shores  
Sonya Skinner, CAO, Grey Sauble Conservation Authority  
Wayne Brohman, General Manager/Secretary-Treasurer  
Laura Molson, Manager, Accounting  
Shannon Wood, Manager, Community Relations  
Janice Hagan, Administrative Assistant  
Guests

Luke Charbonneau, Acting Chair, called the meeting to order at 1:04 p.m. He welcomed the members and guests to the SVCA Annual Meeting.

## 1. Adoption of Agenda

### **MOTION #G19-01**

Moved by Sue Paterson

Seconded by Barbara Dobreen

THAT the agenda be adopted as presented.

**CARRIED**

## 2. Declaration of Pecuniary Interest

No persons declared a pecuniary interest relative to any item on the agenda.

**3. Minutes of the Authority Meeting – October 16, 2018**

**MOTION #G19-02**

Moved by Maureen Couture

Seconded by Steve McCabe

THAT the minutes of the Authority meeting, held on October 16, 2018 be approved as circulated.

**CARRIED**

**4. Introduction of Guests**

Wilf Gamble, past Authority Member, was presented with a certificate in recognition of his dedicated service and commitment to Saugeen Valley Conservation Authority [SVCA].

Sonya Skinner, CAO, Grey Sauble Conservation Authority, brought greetings on behalf of Cathy Little, Chair, GSCA. She welcomed the new Members and congratulated them on their appointments.

John Woodbury, Honourable Mayor, Township of Southgate, brought greetings from the Township and is pleased that Barbara Dobreen has been appointed to work with the Authority. He looks forward to a continued partnership.

Ken Bridge, Bruce County Federation of Agriculture, thanked the Authority for the invitation. He told the Members that he has been on the Agricultural Advisory Committee for the past 4 years and that he is pleased to see the progress made in SVCA's communication and relationship with the local agricultural community. He is looking forward to continued improvements.

Carl Seider, Project Manager, Drinking Water Source Protection, extended his appreciation for the invitation and thanked the Authority members and municipalities for the continued support and partnership.

Robert Buckle, Honourable Mayor, Municipality of South Bruce, said he was pleased to serve time as a member of the Authority. He said that it was an educational and interesting experience, and sometimes there is a lot of criticism, but there is still a lot to do. He was presented with a certificate in recognition of his dedicated service and commitment to Saugeen Conservation by the Chair.

Brian Milne, Deputy Mayor, Township of Southgate, brought greetings on behalf of Grey County. He congratulated the Authority on a successful year.

Jamie Heffer, Honourable Mayor, Moriss-Turnberry, thanked the Authority for the invitation.

Phil Beard, General Manager/Secretary-Treasurer, Maitland Valley Conservation Authority, brought greetings on behalf of Jim Campbell, Chair, MVCA. He said it has always been great to work with staff at SVCA.

Anne Eadie, Honourable Mayor, Municipality of Kincardine, brought greetings and said she had great memories of being on a previous Authority that met in the Sulphur Spring location before the Administration office moved to Formosa. She congratulated SVCA on the work they have done removing phragmites from coastal areas such as Brucedale CA and Stoney Island. She encouraged the Members to continue to have a balance between preserving natural heritage and local economic growth.

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Chris Mercantz, Manager of Community and Indigenous Relations, Bruce Power, thanked the Authority for the invitation to bring greetings. He thanked SVCA for the corroboration of programs and the Stewardship example set for the local community. He told the Authority that Bruce Power greatly appreciates the efforts of SVCA staff in delivering the DEER program at the Bruce Power site.

Mitch Twolan, Honourable Mayor, Township of Huron-Kinloss brought greetings from the Township.

**5. Chair’s Address**

Luke Charbonneau gave the following address:

“It is my pleasure to present this Chair’s report for the year 2018.

During this past year we have continued in our, multi-year effort to build a Conservation Authority that is focused intently on fulfilling its core mandate - to protect people and property from the negative effects of flooding and erosion.

Once again, this year, we have seen why such an organization is absolutely needed in our watershed. This past February, significant rainfall combined with melting snow resulted in a period of extremely high-water levels in our rivers. During this period, in the town of Chesley, bridge abutments were damaged by high water and ice causing a months-long, unplanned closure of an important artery through that community. At the same time, in the village of Paisley, another important bridge was put in jeopardy when the high water, combined with an ice jam, caused the Teeswater River to rise. SVCA flood warning staff, and staff from across our organization, worked around the clock throughout that flood event - providing important information to aid municipal officials. As always, we thank those members of our staff for their efforts.

In light of this event and others like it in recent years, the SVCA remains firmly committed to assisting municipalities in responding to potentially dangerous flooding situations. To this end, in 2018, new flood warning software was installed and is now operating across the watershed. This investment will help the Authority to provide more accurate and timely information to our municipal partners during future flooding emergencies.

And while we are improving our capacity to serve our communities during floods, we are also improving our ability to plan for flood resiliency while proudly continuing to reduce the regulatory burden faced by watershed property owners.

In 2018, we completed the approval of new flood plain mapping for Teeswater and Walkerton and made significant progress toward doing the same for the Town of Kincardine. This has resulted in a reduction in the amount of property that is potentially subject to unnecessary, SVCA regulatory review and has further clarified the extent of our regulations - making it simpler for law-abiding property owners and municipal officials to understand and comply with the SVCA regulation. The net result of these mapping improvements will be shorter planning processes for some and safer communities for all. Notably, with the addition of these changes, we have now reduced the total land area potentially subject to unnecessary, SVCA regulatory review by more than 50,000 acres, across the watershed, since 2015.

As part of a multi-year effort to focus the Authority’s activities to better match our core mandate, in 2018 we reaffirmed that the SVCA will cease to provide planning advice for developments occurring outside of our regulated area and on all matters pertaining to natural heritage. What’s more, in consultation with our municipal partners, we decided that these changes will take effect as of January 1, 2020. I am pleased to have

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signed a new planning services agreement with Huron County on that basis earlier this year and I expect that the new Authority will sign many more such agreements in the year to come.

The SVCA has come to know that Conservation Authorities, especially smaller ones like ours, are at our best when we are resolutely focused on fulfilling the role that has been formally delegated to us by the province. We know from past experience, when we have reached beyond our clearly prescribed role, that that is when our agency has become unaffordable, inefficient and unable to meet the needs of watershed residents to anyone's satisfaction. This Authority has seen the error in those ways and has resolved never to venture down that path again.

Over this past year, as we have worked on streamlining our activities to better match our mandate, we have also continued a years-long effort to streamline our operations to better match available funding. Under the leadership of our General Manager and his staff this Authority has been placed on very sound financial footing; ensuring that this organization's operations will be sustainable into 2019 and beyond.

This financial stability has opened up the opportunity for the Authority to advance stewardship as an important tool with which to fulfil our prescribed mandate. Stewardship of our natural hazards is, in many ways, the most effective way to build resiliency against flooding and erosion; I am pleased to say, today that the SVCA is poised to take stewardship to the next level across the Saugeen Valley.

In 2018, we renewed our commitment to promote the cause of stewardship in the agricultural sector. The continuation of the Agricultural Outreach program delivered cover-crop incentives, carried out soil health surveys and compaction recovery trials over the past year. Our successful Coffee, Crops and Donuts initiative combined with increased outreach to the Mennonite community has enhanced our ability to advance and promote the cause of stewardship among farmers across the watershed.

With the help of a \$106,000 contribution from Bruce Power, we were able to plant 53,000 seedling trees on four SVCA properties, purchase equipment to assist with forest management and improve erosion control and canoe safety at the Saugeen Bluffs Conservation Area. In Walkerton, we partnered with the Town of Brockton to help deliver the Silver Creek erosion control project on SVCA lands in that community. In Cargill, we partnered with Brockton and Bruce County to create an initiative showcasing the history of Cargill while educating people about the importance of wetlands.

In the draft 2019 budget (which will be considered for final approval later today), the Authority has resolved to commit \$40,000 to new agricultural stewardship initiatives to be undertaken in cooperation with watershed partners. My hope is that the new Authority will give final approval to this funding and begin work on developing a new program, similar to Huron County's Clean Water Project, in partnership with municipal and provincial governments along with local businesses and community organizations. This would be a program designed to incentivise projects on private property that control erosion and manage storm water while also protecting sources of water and our region's extensive natural heritage resources. I view this as an exciting opportunity to bring together different agencies in an effort to support projects that further all of our various environmental mandates. I plan to be a strong supporter of a joint approach to stewardship in my new municipal capacity and I am looking forward to continuing to work with this Authority in that capacity in the months and years ahead.

On that note, I would like to conclude my report by acknowledging that this will be my last report as Chair of this Authority. It has been a great pleasure to serve as a Member of this organization for the better part of the last 12 years. I would like to thank the Authority and staff members both past and present for your dedication to the

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Authority and for your continuous commitment to working constructively in the interest of serving the people of this watershed.

I strongly believe that there is every reason to be optimistic about the future of the Saugeen Valley Conservation Authority and the watershed that it serves. I will conclude by wishing this organization and all of you the very best in 2019 and beyond. Thank you.”

**6. Election of Officers**

**MOTION #G19-03**

Moved by Steve McCabe

Seconded by Maureen Couture

THAT Sonya Skinner be appointed as Chair Pro Tem for the purposes of conducting the election of officers for 2019.

**CARRIED**

Luke Charbonneau vacated the chair in favour of Sonya Skinner, Chair Pro Tem, who conducted the elections. Sonya Skinner declared all offices vacant and called for a motion to appoint two scrutineers, in the event of an election count.

**MOTION #G19-04**

Moved by Mike Myatt

Seconded by Bill Stewart

THAT Phil Beard and Carl Seider be appointed as scrutineers for the election of officers.

**CARRIED**

**Election of Chair**

Sonya Skinner called for nominations for the position of Chair for 2019. Barbara Dobreen nominated Dan Gieruszak. No further nominations were received.

**MOTION #G19-05**

Moved by Maureen Couture

Seconded by Barbara Dobreen

THAT the nominations for the position of Chair of the Saugeen Valley Conservation Authority be closed.

**CARRIED**

Dan Gieruszak thanked his nominator and agreed to let his name stand for nomination. He told the members that he is grateful for the opportunity. He appreciates the work that SVCA does and has done in the past.

Dan was acclaimed as Chair of the Authority.

**Election of 1<sup>st</sup> Vice-Chair**

Sonya Skinner called for nominations for the position of 1<sup>st</sup> Vice-Chair for 2019. Bill Stewart nominated Maureen Couture. No further nominations were received.

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**MOTION #G19-06**

Moved by Don Murray

Seconded by Sue Paterson

THAT the nominations for the position of 1<sup>st</sup> Vice-Chair of the Saugeen Valley Conservation Authority be closed.

**CARRIED**

Maureen Couture agreed to have her name stand for nomination. She thanked her nominator and thanked the Authority for their confidence and support. She told the Members that she looks forward to working with the new members and staff.

Maureen Couture was acclaimed as 1<sup>st</sup> Vice-Chair of the Authority.

**Election of 2<sup>nd</sup> Vice-Chair**

Sonya Skinner called for nominations for the position of 2<sup>nd</sup> Vice-Chair for 2019. Cheryl Grace nominated Mike Myatt. Steve McCabe nominated Barbara Dobreen. No further nominations were received for 2<sup>nd</sup> Vice-Chair.

**MOTION #G19-07**

Moved by Paul Allen

Seconded by Tom Hutchinson

THAT the nominations for the position of 2<sup>nd</sup> Vice-Chair of the Saugeen Valley Conservation Authority be closed.

**CARRIED**

Mike Myatt declined the nomination. Barbara Dobreen agreed to let her name stand for nomination. She thanked her nominator and told the Members that it has been a privilege to be on the Authority for the past 4 years and she is looking forward to continuing the work.

Barbara Dobreen was acclaimed as 2<sup>nd</sup> Vice-Chair of the Authority.

**Election to the Position of Member at Large**

Sonya Skinner called for nominations to fill the position of Member at Large for 2019. Don Murray nominated Mark Davis. Barbara Dobreen nominated Steve McCabe. Cheryl Grace nominated Mike Myatt. No further nominations were received.

**MOTION #G19-08**

Moved by Mark Goetz

Seconded by Dan Gieruszak

THAT the nominations for the position of Member at Large of the Saugeen Valley Conservation Authority be closed.

**CARRIED**

Mark Davis and Mike Myatt both agreed to let their names stand for nomination. Steve McCabe declined the nomination.

Mark Davis told the Members that he has been a member of the Authority for 2 years and his work experience is in Real Estate. He stated that SVCA is a good organization but still has a long way to go to achieve a logical common-sense approach.

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Mike Myatt thanked his nominator and introduced himself. This is his first year as an Authority Member. He thanked the out-going Authority members and SVCA staff for all the great work they have done as is demonstrated in the Annual Report. He would be honoured to be elected Member at Large.

The ballots were distributed, and the Authority members cast their votes. The ballots were collected and counted by the scrutineers. Mark Davis was elected Member at Large for the year 2019.

**MOTION #G19-09**

Moved by Don Murray

Seconded by Maureen Couture

THAT Mark Davis be appointed to fill the position of Member at Large of the Saugeen Valley Conservation Authority for the year 2019.

**CARRIED**

**MOTION #G19-10**

Moved by Barbara Dobreen

Seconded by Sue Paterson

THAT the ballots be destroyed.

**CARRIED**

Sonya Skinner left the Chair Pro Tem position and Dan Gieruszak took his place as Chair. He thanked the Authority for the vote of confidence in appointing him SVCA Chair for 2019. He also thanked Luke Charbonneau for his dedication and leadership as Chair of the Authority for the past 4 years and his participation for the past 12 years.

A coffee break was called at 1:55 p.m. and the meeting was reconvened at 2:09 p.m.

**7. Matters Arising from the Minutes**

a. Planning & Regulations Policies Manual Update

Wayne Brohman, General Manager/Secretary-Treasurer, told the Authority that the updated Planning & Regulations Policies Manual had been uploaded to the SVCA website and is available for viewing. The Members have received a digital copy in their information binders.

b. Kincardine Mapping Update

Erik Downing, Manager, Environmental Planning & Regulations, reviewed the historical timeline for the development of the Kincardine regulation mapping. Due to issues in previous regulation mapping submissions the process has been delayed. Erik began working on the project in 2013 and at the Authority's direction it became a top priority. Draft mapping for Kincardine was presented to the Authority in October 2018 and was approved for public comment. Public consultation was carried out and no recommended changes were requested.

Erik demonstrated the mapping approval process including requirements by Conservation Ontario and the Ministry of Natural Resources and Forestry. He summarized the methodology involved including Floodplain and Valley Regulated areas, Wetland Regulated Area, Flooding and Erosion Hazards, and Dynamic Beach Hazards.

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Erik explained the process specifically for the Town of Kincardine and how it relates to the methodology described. After discussion the following motion was carried:

### **MOTION #G19-11**

Moved by Barbara Dobreen

Seconded by Sue Paterson

THAT the Authority endorse the revised regulation mapping for the geographic Town of Kincardine pursuant to Ontario Regulation 169/06, as amended (Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation) in accordance with Section 28 of the Conservation Authorities Act, R.S.O, 1990, Chap. C. 27.

**CARRIED**

#### c. Planning & Regulation Services – Grand River CA Comments

Erik informed the Authority that he had met with the Grand River Conservation Authority [GRCA] to compare processes in the Planning & Regulations departments. He explained that the purpose of the comparison study was to discover if GRCA had preferred methods of file processing. Staff at the Township of Southgate had previously indicated concerns over SVCA's response time for inquiries. There was discussion concerning the reasons SVCA no longer make comments about municipal zoning and will no longer comment on Natural Heritage as of 2020. Staff explained that this is due to direction from the previous Authority since it is outside the mandate of the Authority. The Members would like to further discuss this at the next Authority meeting to educate new Members on the direction given to staff.

## **8. Correspondence**

- Letter from Brian Tocheri, CAO/Clerk, Town of Hanover, regarding approval of the 2019 Draft Budget, **noted and filed.**
- Email from Donna MacDougall, Clerk, Municipality of Kincardine, regarding the appointments of Maureen Couture and Bill Stewart as SVCA representatives, **was noted and filed.**
- Email from Peggy Rouse, Clerk-Administrator, Municipality of Arran-Elderslie, regarding the appointment of Mark Davis as the SVCA representative, **was noted and filed.**
- Email from Raylene Martell, Director of Council and Legislative Services/Municipal Clerk, Municipality of Grey Highlands, regarding the appointment of Paul Allen as the SVCA representative, **was noted and filed.**
- Letter from Joanne Hyde, Clerk, Township of Southgate, regarding the appointment of Barbara Dobreen, as the SVCA representative, **was noted and filed.**
- Copy of By-law 131-2018 from the Municipality of West Grey, regarding the appointments of Tom Hutchinson and Christine Robinson as SVCA representatives, **was noted and filed.**
- Email from Carol Watson, Clerk, Township of Howick, regarding the appointment of Mark Goetz as the SVCA representative, **was noted and filed.**
- Letter from Leanne Martin, CAO/Clerk, Municipality of South Bruce, regarding the appointment of Mark Goetz as the SVCA representative, **was noted and filed.**
- Copy of By-law 2018-164 from the Township of Huron-Kinloss, regarding the appointment of Don Murray as the SVCA representative, **was noted and filed.**
- Email from Kim Johnstone, Deputy Clerk, Municipality of Morris-Turnberry, regarding the appointment of Mark Goetz as the SVCA representative, **was noted and filed.**
- Copy of By-law 2018-449 from the Township of Wellington-North, regarding the appointment of Steve McCabe as the SVCA representative, **was noted and filed.**



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- Email from Carolyn Marx, Deputy Clerk, Township of Chatsworth, regarding the appointment of Diana Rae as the SVCA representative, **was noted and filed.**
- Email from Marilyn Zettler, Administrative Assistant/Deputy Clerk, regarding the appointment of Sue Paterson as the SVCA representative, **was noted and filed.**

**9. Reports**

**a. Finance Report**

Wayne Brohman, General Manager/Secretary-Treasurer reviewed the Finance report to November 30, 2018. He noted that revenues for the campgrounds were higher than expected but that funds would be required in the future for maintenance and upgrading of the facilities. Revenue for the Agricultural Lands program is higher than expected since the decision to rent out Woods property (ag portion) had been made mid-year. Forestry tenders were higher than expected resulting in higher revenues. Wayne summarized the funding sources for The Agriculture Outreach Program and noted that the Authority had approved funding for 2019 since it has been very well received by the Agriculture community. Discussion surrounded the reasons the previous Authority decided to have a 0% increase in the budget.

After further discussion the following motion was passed:

**MOTION #G19-12**

Moved by Mark Davis

Seconded by Steve McCabe

THAT the Financial Report to November 30, 2018 be accepted as distributed and further;

THAT the Accounts Payable, totaling \$596,276.93 be approved as distributed.

**CARRIED**

**b. Program Report**

Wayne highlighted several items in the Program Report. He pointed out that outflow channels from the Walkerton and Paisley Dykes had been cleaned out. He noted that frazzle ice was being monitored in Durham due to weather conditions and that a Flood Watch advisory statement may be issued. He informed the Members that the MNRF had approached SVCA about purchasing the Durham Middle Dam and this issue would be forwarded to the Property & Building Committee for discussion. The Foundation had cancelled the proposed animal housing facility at Sulphur Spring CA. There was discussion regarding the ransomware attack that occurred on the SVCA network and Wayne explained that a staff member was using an outside program to send large files. IT staff were able to deal with the attack right away and there was no impairment to the system. There was no further discussion and the following motion was passed:

**MOTION #G19-13**

Moved by Maureen Couture

Seconded by Barbara Dobreen

THAT the Program report be adopted as presented.

**CARRIED**

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**c. Planning & Regulations Action Items**

The GM/S-T reviewed the Planning & Regulations Action Items. He noted that completion of the MOU's with the Municipalities has been delayed. Bruce County is currently considering how to outsource the natural heritage component previously included in the MOU.

**d. 2018 Initiatives/Goals**

The GM/S-T reviewed the 2018 Initiatives and Goals completions and ongoing items. There were no questions.

**e. Minutes of the Forestry Committee Meeting – October 31, 2018**

This report was included for information only.

A coffee break was called at 3:30 p.m. and the meeting was reconvened at 3:37 p.m.

**10. New Business**

**a. Budget Vote**

The GM/S-T explained the budget voting process and the weighted system. After a brief discussion the following motions were carried:

**MOTION #G19-14**

Moved by Barbara Dobreen

Seconded by Paul Allen

THAT the Saugeen Valley Conservation Authority adopt the 2019 Budget as approved in principle at the September 18, 2018 meeting, and further

THAT the Authority share of the costs will be raised through general revenues, reserves, donations, general surplus and special and general levies in accordance with the Conservation Authorities Act, and further

THAT the General Manager/Secretary-Treasurer is hereby authorized to forward levy notices to the member municipalities.

A recorded vote was taken for the 2019 Budget with the following results:

Arran-Elderslie	Mark Davis	Yea
Brockton	Dan Gieruszak	Yea
Chatsworth	Diana Rae	Absent
Grey-Highlands	Paul Allen	Yea
Hanover	Sue Paterson	Yea
Howick	Mark Goetz	Yea
Huron-Kinloss	Don Murray	Yea
Kincardine	Maureen Couture	Yea
Kincardine	Bill Stewart	Yea
Minto	Steve McCabe	Yea

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Morris-Turnberry	Mark Goetz	Yea
Saugeen Shores	Cheryl Grace	Yea
Saugeen Shores	Mike Myatt	Yea
South Bruce	Mark Goetz	Yea
Southgate	Barbara Dobreen	Yea
Wellington North	Steve McCabe	Yea
West Grey	Tom Hutchinson	Yea
West Grey	Christine Robinson	Absent

The result of the vote was 100 percent of the weighted average of those present in favour. Therefore, **Motion #G19-14 was CARRIED.**

**MOTION #G19-15**

Moved by Maureen Couture

Seconded by Mike Myatt

THAT the amount of \$1,663,755 be raised by General Levy in 2019, and further

THAT General Levy payments shall be due in two equal instalments on March 31 and June 30 and further

THAT late payments shall be subject to the Authority's normal late payment charge of 1.50% per month thereafter, and further

THAT, in accordance with Section 27(4) of the Conservation Authorities Act, R.S.O. 1990, the minimum sum that shall be levied against a participating municipality for administration costs shall be \$1,100.

**CARRIED**

**b. Committee Appointments**

Appointment to Forestry Committee for 2019

**MOTION #G19-16**

Moved by Maureen Couture

Seconded by Steve McCabe

THAT the following members be appointed to the Forestry Committee for 2019:

Barbara Dobreen, Tom Hutchinson, Mike Myatt, and Don Murray.

**CARRIED**

Appointment to the Property & Building Committee for 2019

**MOTION #G19-17**

Moved by Mark Goetz

Seconded by Mark Davis

THAT the following members be appointed to the Property & Building Committee for 2019:

Paul Allen, Mike Myatt, Don Murray, Diana Rae, Bill Stewart.

**CARRIED**

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Appointment to Parks Committee for 2019

**MOTION #G19-18**

Moved by Tom Hutchinson

Seconded by Barbara Dobreen

THAT the following members be appointed to the Parks Committee for 2019:

Maureen Couture, Mark Davis, Cheryl Grace, and Sue Paterson.

**CARRIED**

Appointment to Agricultural Advisory Committee for 2019

**MOTION #G19-19**

Moved by Mike Myatt

Seconded by Sue Paterson

THAT the following three members be appointed to the Agricultural Advisory Committee for 2019:

Mark Goetz, Steve McCabe, and Don Murray.

**CARRIED**

**c. 2019 Authority Meeting Schedule**

The GM/S-T presented 2 options for meeting schedule dates for the remainder of 2019. The Members discussed the options and directed staff to adjust the dates and resend to the members for finalization. The next meeting was set for February 19<sup>th</sup>, 2018 at 1:00 p.m.

**d. Authority Member Orientation**

Since the Authority has many new members the GM/S-T presented information manuals regarding the Authority to each member. He told the Authority that all approved, open session Minutes would be uploaded to the website, and that each Member's contact information is published unless advised not to. The Members discussed options for orientation sessions, including having staff introduce themselves at various Authority meetings. The GM/S-T requested that all concerns be directed to him rather than staff. This allows the GM/S-T to be aware of issues and ensure the issue is directed to the appropriate staff member. The Members directed staff to include a consent agenda, including finance reports and program reports in the next Authority meeting agenda.

Wayne has directed staff to offer to attend council meetings at each of the watershed municipalities to introduce SVCA and to advise on services available.

**e. 2019 Initiatives/Goals**

The GM/S-T presented SVCA initiatives and goals for the 2019. The Chair requested that this report be reviewed by the Executive committee.

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**f. Appointment of Auditor**

**MOTION #G19-20**

Moved by Mark Davis

Seconded by Steve McCabe

THAT Baker Tilly SGB LLP [formerly Collins Barrow] be appointed auditors to the Authority for the year 2019.

**CARRIED**

**g. Appointment of Solicitor**

**MOTION #G19-20**

Moved by Mark Davis

Seconded by Steve McCabe

THAT Loucks & Loucks be appointed solicitor to the Authority for the year 2019.

**CARRIED**

**11. Other Business**

**a. Planning & Regulations Customer Service Survey Update**

This item was deferred to the next Authority meeting.

**b. Local Newspaper articles**

The GM/S-T submitted articles from local newspapers regarding the SVCA for keeping the Authority members up to date on current events. The members requested that this item be put into the consent agenda.

There being no further business, the meeting adjourned at 4:35 p.m. on motion of Maureen Couture.

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Dan Gieruszak  
Chair

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Janice Hagan  
Recording Secretary